



WILLAMETTE UNIVERSITY
Atkinson Graduate School of Management

Application for Admission – Early Career MBA Program – Salem, Oregon

You may use this application form to apply for admission or you may apply online at www.willamette.edu/mba

Note: We encourage you to apply online and will waive the \$50 application fee for applications submitted online.

1. Name _____
Last Name or Family Name First Middle Preferred First Name

2. Former Last Name(s) _____

3. Date of Birth _____ 4. Place of Birth _____
Month Day Year City State Country

5. Social Security Number _____ - _____ - _____ 6. Male Female

7. Citizenship: U.S. Permanent Resident U.S. Other Country: _____ Visa Type _____

8. Current Address: (address for admission correspondence) 9. Current Phone, Fax, Email:

Street Address & Apt. #

City State Country ZIP

Date after which this
address should not be used: ____/____/____

Cell _____
Area Code _____
Home _____
Area Code _____
Work _____
Area Code _____
Fax _____
Area Code _____
Email _____

10. Permanent Address: (if different from current address) 11. Permanent Phone, Fax, Email:

Street Address & Apt. #

City State Country ZIP

Cell _____
Area Code _____
Home _____
Area Code _____
Fax _____
Area Code _____
Email _____

12. Program to which you are applying:
 Early Career MBA Joint Degree (MBA/JD) Willamette Combined Degree (BA/MBA)

13. Semester of Entry: Fall _____
Year

14. Career Interests (mark all areas in which you may have an interest)

Sector: Business Government Not-for-Profit

Function: Accounting General Management Marketing Organization Analysis
 Entrepreneurship Human Resources Not-for-Profit Management Public Management
 Finance International Management Operations, Analysis & Systems

15. List in order (most recent first) the name and location of all colleges and universities attended (undergraduate and graduate). Please request an official transcript be sent to the Atkinson School from each school listed.

College/University	City	State	Country	Dates of Attendance	Major	Degree	Date Received
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

16. Previous Academic Performance

Bachelor Degree Cumulative Grade Point Average: _____
Four Point Scale Other Scale

Do you feel your grade point average accurately represents your ability to succeed in MBA course work?

Yes No

If "No", please explain:

17. Indicate the date you took, or will take, the Graduate Management Admission Test (GMAT) or the Graduate Record Exam (GRE). If you have already taken the GMAT or GRE, please indicate your score. Request your scores be sent to the Atkinson School, Willamette University, Salem, Oregon (Code Number 4954).

GMAT Month/Year Score

GRE Month/Year Verbal Score Quantitative Score

18. Students whose first language is not English must submit scores for the Test of English as a Foreign Language (TOEFL) or the IELTS Academic. Please indicate the exam you took and the date you took, or will take the exam. If you have taken the TOEFL or the IELTS Academic, also indicate your score. Select one.

TOEFL Month/Year TOEFL Score

IELTS Month/Year IELTS Academic Score

19. Are you interested in merit-based scholarship consideration? Yes No

20. Are you interested in need-based financial assistance? Yes No

US Citizens and Permanent Residents only. File the Free Application for Federal Student Aid (FAFSA) to apply.

21. List honors, awards, or other recognition (academic, community, employment, military, etc.) you have received.
Attach additional sheets if necessary.

22. List experience you have had living, working, studying, or traveling abroad. List languages, other than your native language, in which you are fluent in reading, writing or speaking. Attach additional sheets if necessary.

23. List or describe activities important to your professional development, leadership and management abilities.
Attach additional sheets if necessary.

24. List the name, position, organization, address, and phone number of the two people who will complete your candidate evaluation forms. Evaluators must be people directly familiar with your academic, professional or leadership experience. One evaluation should be academically related unless unavailable for an acceptable reason.

Name	_____	Name	_____
Position	_____	Position	_____
Organization	_____	Organization	_____
Address	_____	Address	_____
City, State, ZIP	_____	City, State, ZIP	_____
Phone ()	_____	Phone ()	_____
Email	_____	Email	_____

25. Describe your full-time and part-time work experience. List your most recent position first. Attach extra sheets if necessary.

Employer	_____	City, State, Country	_____
Division/Group	_____	Position	_____
Principal Product or Service	_____	Industry	_____
Dates	_____	to	_____
		Annual Salary	_____
Responsibilities	_____		

Employer	City, State, Country
Division/Group	Position
Principal Product or Service	Industry
Dates	to Annual Salary
Responsibilities	

26. Attach a copy of your resume to your application.

27. Personal Statement:

The personal statement is a very important part of your application. Your statement will help us learn more about you, your professional aspirations, and your reasons for applying to Willamette University's Full-Time MBA Program. Please write an essay in response to each of the three questions below. You are also invited to provide additional information you would like the admission committee to consider in reviewing your academic record, professional experiences, and personal accomplishments. Please type your personal statement and enclose it when you mail your application.

- What experiences and influences significantly shaped who you are today? (Your response should be at least 500 words in length.)
- Identify and discuss three characteristics that accurately describe your approach to achieving success in your educational and/or professional experiences. (Your response should be at least 500 words in length.)
- What are your career goals? How will a graduate education at the Atkinson School contribute to your professional development? (Your response should be at least 500 words in length.)

Questions 28 to 35 are optional, but we would appreciate your participation.

28. How did you learn about Willamette University's MBA program? _____
29. Please list individuals who influenced your decision to apply to Willamette University's MBA program. _____
30. Have you previously applied for admission or completed course work at Willamette University? Yes No _____
31. Please list the name of any family member who has attended Willamette University. _____
32. Of which U.S. state, if any, do you consider yourself a resident? _____
33. To which other management schools are you applying? _____
34. Would you like to be contacted by an MBA student or alum? Yes No
- If yes, would you prefer to be contacted at home or at work? Home Work

35. U.S. Citizens Only: The U.S. government requires Willamette University to report on the multicultural composition of its student enrollment and applicant pool. However, identification is entirely voluntary. If you would like to be identified with a particular ethnic group, please check the appropriate box.

- | | |
|--|--|
| <input type="radio"/> African American, Black | <input type="radio"/> Caucasian, White |
| <input type="radio"/> American Indian, Alaskan Native
tribal affiliation _____ enrolled _____ | <input type="radio"/> Hispanic, Latino (country) _____ |
| <input type="radio"/> Asian American
country of family's origin _____ | <input type="radio"/> Mexican American, Chicano |
| <input type="radio"/> Asian (Indian Subcontinent)
country _____ | <input type="radio"/> Native Hawaiian, Pacific Islander |
| | <input type="radio"/> Puerto Rican |
| | <input type="radio"/> Multiracial (Please specify) _____ |
| | <input type="radio"/> Other (Please specify) _____ |

36. Signature and Application Fee

My signature below indicates that all information contained in this application is honestly presented, factually correct, and complete. I understand that all documents and supplemental materials I submit as part of my application for admission become the property of Willamette University's Atkinson Graduate School of Management and cannot be returned. I will notify the Willamette University MBA program if there is any change in any aspect of this application.

Signature _____ Date _____

Please include your \$50 non-refundable application fee. When you have completed your application, please mail to:

Office of Admission
Willamette University MBA Program
Atkinson Graduate School of Management
900 State Street
Salem, OR 97301-3931

If you have questions, please contact us by phone at 503-370-6167 (toll free in the U.S. 1-866-MBA-AGSM), or email mba-admission@willamette.edu.



WILLAMETTE UNIVERSITY
Atkinson Graduate School of Management

Early Career MBA Candidate Evaluation Form

Please type or print clearly

Note to the Applicant:

Please sign and complete items number 1 and 2 before giving this form to your evaluator.

1. _____

Last Name or Family Name of Applicant	First	Middle
---------------------------------------	-------	--------

2. I understand that federal law provides me, after enrollment, a right of access to this evaluation.

I hereby waive do not waive my right of access to this evaluation.

Signature	Date
-----------	------

If this section is not completed and signed, we will consider your rights to be waived.

Note to Evaluator:

The person named above is applying for admission to the Atkinson Graduate School of Management at Willamette University. You have been selected by the applicant to submit your comments regarding the applicant's qualifications for graduate work in management. Please complete all sections of the evaluation form. If you prefer a different format, we invite you to write a letter describing your assessment of the applicant. Please print or type your responses.

Receipt of your evaluation will help complete the candidate's application for admission. The information you provide will be used only for the purpose of assessing the applicant's qualification for admission and merit-based scholarships. If you are writing a letter, please attach this form to provide a record of the candidate's decision to "waive" or "not to waive" his/her right to access the evaluation.

When you have completed the evaluation, please mail to:

If you have questions, please contact us at:

Director of Admission
 Willamette University MBA Program
 Atkinson Graduate School of Management
 900 State Street
 Salem, OR 97301-3931

Phone: 503-370-6167
 Toll Free: 1-866-MBA-AGSM
 Fax: 503-370-3011
 Email: mba-admission@willamette.edu

Evaluator's Name	Position
------------------	----------

Organization	Email
--------------	-------

Address				
Number and Street	City	State	Country	ZIP

Signature	Date
-----------	------

Please Complete Other Side

1. How long and in what capacity have you known the applicant?

2. What are the greatest strengths of the applicant?

3. What are the weaknesses or developmental needs of the applicant?

4. Please evaluate the applicant in reference to others you have known who have pursued graduate management education.

	Exceptional	Superior	Good	Average	Poor	Not Observed
Analytical Ability						
Motivation for Graduate Study						
Personal Ethics and Integrity						
Maturity and Emotional Intelligence						
Time Management						
Communication Skills						
Leadership Potential						
Interpersonal Skills						
Initiative						
Ability to Work as a Team Member						
Overall Potential for Success in Management						

5. Please discuss your evaluation as described in Sec. 4, and provide any additional information you believe would be helpful.



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Phone: 503-370-6167
 Toll Free: 1-866-MBA-AGSM
 Fax: 503-370-3011
 Email: mba-admission@willamette.edu

Evaluator's Name	Position
------------------	----------

Organization	Email
--------------	-------

Address				
Number and Street	City	State	Country	ZIP

Signature	Date
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Please Complete Other Side

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Motivation for Graduate Study						
Personal Ethics and Integrity						
Maturity and Emotional Intelligence						
Time Management						
Communication Skills						
Leadership Potential						
Interpersonal Skills						
Initiative						
Ability to Work as a Team Member						
Overall Potential for Success in Management						

5. Please discuss your evaluation as described in Sec. 4, and provide any additional information you believe would be helpful.