



WILLAMETTE UNIVERSITY
Atkinson Graduate School of Management

Employer Notification Form—Professional MBA Program

Please type or print clearly.

You must sign and mail this page to the Willamette University Professional MBA Director of Admission. Your application file will not be considered complete until this form is received.

Note to Applicant:

- I authorize my employer to sign and return this form to Willamette University on my behalf.
- My signature indicates that I have exercised due diligence in ascertaining that my employer does not require notification that I intend to enroll in a degree program.

Applicant Name

Applicant Signature

Date

Note to Employer:

The person named above is applying for admission to the Willamette University Professional MBA program. The Willamette Professional MBA program is designed to allow completion in two years. Courses are delivered two nights per week, three semesters per year (September, January, May).

Signing this form acknowledges that you have been notified that the person named above intends to enroll in a degree program. Signing this form does not indicate financial support.

Receipt of this form will help complete the applicant's required materials for admission.

Company Name

Representative's Name

Telephone

Representative's Signature

Date

Please sign and mail this form to:

Director of Admission
Atkinson Graduate School of Management
Willamette University Portland Center
1120 NW Couch Street, Suite 450
Portland, OR 97209

If you have questions, please contact us at:

1-866-385-PMBA (7622)
pmba-admission@willamette.edu