End-of-Year Luncheon and AGM Minutes
Montag Den
April 30, 2015

WELCOME - Ken Panck, Executive Director

Introduce guests: Gretchen Moon, Associate Dean of the CLA, Marylee Lannan, Administrative Assistant to Deborah Dancik, Associate VP for Academic Affairs.

Introduce Social Directors: Else Nichols and Sharon Dearman, Co-Directors of Social Services – gave details of luncheon.

LUNCHEON

ANNUAL GENERAL MEETING (AGM)

Call to order: by Ken Panck, Executive Director

Introduced and thanked the current board members:

Gary Beck – Immediate Past Executive Director
Peter Ronai and Mieke Visser – Co-Directors of Information Services
Bob Muir and Tom Zook – Co-Directors of Curriculum Services
Hardin King – Director of University Support Services
Jyl McCormick – Director of Secretarial Services
Charlene Robbins – Director of Financial Services
Louise Schroeder and Eunice Porter – Co-Directors of Membership Services
Sharon Dearman and Else Nichols – Co-Directors of Social Services

Ken thanked:
Sharon Dearman, Else Nichols, Gary Beck, Louise Schroeder, Jyl McCormick, Ken Panck retiring.

Social Services Directors presented Certificates of Appreciation to the out-going board members.

Special Mention:

ICL Historians: Linda Vincent and Laura Jacobson
Field Trip Coordinators: Mike and Meredith Gilbert
Phil Hanni Scholar Coordinator: Jim Brown
Theater Department Coordinator: Deborah Ehlers
Contemporary Literature Discussion Coordinator: Bea Epperson
Favorite Books Coordinator: Erin Hanni
Language Video Series Coordinator: Jinx Brandt
Hubble Video Series Coordinators: Paul Rice and George Adkins
Great Decisions Coordinator: Jeanette Flaming

Ken asked all attending who had made a presentation or assisted in ICL this past year to raise their hands.
Introduce new Historians: Irene Konopasek and Sally Schriver
Verified that Mike and Meredith Gilbert will continue to be Field Trip coordinators

Mentioned Peter Rasmussen who has been a benefactor and great catalyst for change in ICL.

Phil and Maureen Caudill co-chairs of the Nominating Committee introduced the nominees for ICL Board 2015/16.

Executive Director: Mark Kasoff
Immediate Past Executive Director: Ken Panck
Co-Directors of Curriculum: Tom Zook and Bob Muir (incumbents)
Director Financial Services: Charlene Robbins (incumbent)
Director of Secretarial Services: Franca Hernandez
Director of University Support Services: Hardin King (incumbent)
Co-Directors of Membership Services: Eunice Porter (incumbent) and Alice Sorenson
Co-Directors of Information Services: Peter Ronai and Mieke Visser (incumbents)
Co-Directors of Social Services: Henrietta Griffitts and Ruthann Panck

Ken Panck called for a motion to accept the nominees for the 2015-2016 ICL Board by acclamation:

There was a motion and second to the motion and the new slate of nominees were voted into office by unanimous acclamation.

Ken read the proposed change to the ICL Constitution and called for a motion to pass.

Paragraph to be added to ARTICLE IV - OFFICERS & BOARD.

ICL Directors shall serve a maximum of four years with 2 exceptions. (1) The Board, by a vote of 2/3 or more of the members, may choose to extend the term of a Board member if that member’s technical skill or ability is critical to the functioning of ICL, e.g. Information Director. (2) In the event that both co-directors of a service would be scheduled to exit the board at the same time, the term of the board member with the lesser seniority shall be extended one additional year.

There was a motion and second to accept the new paragraph to Article IV of ICL’s Constitution. It was approved by unanimous vote.

The resulting term limits for the new Board are as follows:

• Mark Kasoff: Class of 2019
• Ken Panck: Class of 2015 as Executive Director
• Ken Panck: Class of 2019 as Past Executive Director
• Tom Zook: Class of 2016
• Bob Muir: Class of 2019
• Charlene Robbins: Class of 2016
• Franca Hernandez: Class of 2019
• Hardin King: Class of 2016
• Eunice Porter: Class of 2016 (extended to avoid retiring with Louise Schroeder)
• Alice Sorensen: Class of 2019
- Peter Ronai: (Exempt)
- Meike Visser: Class of 2018
- Henrietta Griffitts: Class of 2019*
- Ruthann Panck: Class of 2019*
  (*one may be extended one year to avoid simultaneous retirement)

Ken announced this year’s ICL gifts to Willamette University:
  - Hudson Book Fund – $1,500
  - Willamette Academy – $1,500
  - Faculty Resource Fund – $1,500 (Assist faculty with funds for travel, research, presentations, academic conferences etc.)

Adjourn Annual General Meeting

Respectfully submitted,
Franca Hernandez,
Director, Secretarial Services