

Willamette University Occupational Safety & Health Committee

July 21, 2009 Meeting Minutes



Keep until 7/21/2012

Members in Attendance

Rich Dennis, Facilitator-Campus Safety ext. 6907	Suzie Torre-Cross, Facilitator Elect, Human Resources ext 4043	Ramona Murtha, International Education ext. 5493
Linda Lombard, Financial Affairs ext. 6728	Jim Ames, Facilities-Bldg Maintenance ext. 4287	Margaret Schue, College of Law ext. 6140

Members in Absentia

Jennifer Butler, Biology Dept. ext 6483	Alice French, Hatfield Library Ext. 6476	Mike Ryan, Facilities Services ext. 6802
Mary Ann Zielinski, Health Center ext. 4360		

Old Business:

Item 1

Minutes from the June meeting were reviewed and approved.

Item 2

Willamette received a written report from OSHA regarding the Art Building and the requirements needed to bring it into compliance. In short, the university is required to correct 5 items before ceramic classes can be held. The issues center on cleanliness, proper ventilation (including the installation of a HEPA filtration system), special training for faculty, students and student workers, the use of Fit-test masks and appropriate safety protocols for working with clay.

1. Cleanliness: Daily basis and must be done with a clean wet mop or shop vac
2. Don Negri has submitted a proposal for a new HEPA ventilation system and Fit-test masks
3. Chad Harvey with our WC carrier, Empire Pacific will be providing specialized training to the Art faculty on the appropriate safety protocols and the faculty will then be required to train their students and work studies.

OSHA's full report is attached to the end of these minutes.

Item 3

Crosswalk work order has been placed and work will get completed before classes start.

Item 4

The wiring for the new card swipe system in Sparks has been completed and the next steps include Entrance Controls and the installation of electronic swipe at the entrances to the Men's and Women's locker rooms to increase security, reduce general access to the area from the general public, and keep the doors from being propped open. Access to the area will be via key/card only. All visitors will still be required to check-in upstairs and User Passes for families of faculty and staff will be different beginning in Fall 2009.

Item 5

Jim Andersen reported that grinding of the sidewalks was done at a cost of \$1,000. He cautioned that it was only an interim fix for the existing trip hazards on the campus sidewalks.

Jim also mentioned that the asphalt near the big pine tree by Goudy is targeted to have work done an approximate cost of \$3,500.00 This is a continuing issue as the roots of the tree create problems not only with the pathways but with the nearby drainage system.

New Business

Item 1

No new business was brought to the Safety Committee for July. We are still hoping to have a walk-through Ford Hall before it officially opens for classes.

Item 2

The current injury log was reviewed and there has been one new incidents in July, which brings our reportable injury total to 7 since Jan. 1, 2009

Meeting was adjourned at 9:30 a.m.

Respectfully submitted by: Suzie Torre-Cross GBA, Human Resources Analyst

Next meeting

Date: 08/18/ 2009

Place: Carnegie Building Conference Room, Main Level

Time: 9:00 AM