Application for Admission – Salem, Oregon

You may use this application form to apply for admission or you may apply online at www.willamette.edu/mba

Note: We encourage you to apply online and will waive the $100 application fee for applications submitted online.

PLEASE TYPE OR PRINT CLEARLY

* denotes required fields

1. Name ________________________________
   Last Name or Family Name                 First           Middle

2. Former Last Name(s) ____________________

3. Preferred First Name ____________________

*4. Date of Birth __________________________
   Month   Day        Year

*5. Country of Birth __________________________

*6. Social Security Number ___-____-____

*7. Gender
   ☐ Male    ☐ Female

8. Citizenship ______________________________

9. Visa Type ______________________________

*10. Current Mailing Address

   Street Address
   Street Address
   City ______________________________
   State ______________________________
   Country ______________________________
   Postal Code ______________________________

*11. Permanent Address (if different)

   Street Address
   Street Address
   City ______________________________
   State ______________________________
   Country ______________________________
   Postal Code ______________________________

*12. Telephone Number

   Mobile ______________________________
   Home ______________________________
   Work ______________________________
   Fax ______________________________

*13. Full-time MBA Student Type (Select One)
   ☐ Early Career (MBA)    ☐ Joint Degree (JD/MBA)
   ☐ Career Change (MBA)  ☐ Accelerated (MBA)
   ☐ Willamette Combined Degree (BA/MBA)

*14. Year of Entry: Fall Semester 20__
15. Career Interests (select all that apply)

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<thead>
<tr>
<th>Sector</th>
<th>☐ Government</th>
<th>☐ Business</th>
<th>☐ Not-for-profit</th>
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<tr>
<td>Function</td>
<td>☐ Accounting</td>
<td>☐ Finance</td>
<td>☐ Human Resources</td>
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<td>☐ General Management</td>
<td>☐ Marketing</td>
<td>☐ Organization Analysis</td>
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<td>☐ International Management</td>
<td>☐ Information Systems</td>
<td>☐ Quantitative Analysis</td>
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<td>☐ Public Management</td>
<td>☐ Undecided</td>
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*16. Please list in order (most recent first) all colleges and universities attended (undergraduate and graduate). In addition, please contact each college/university you have attended and request an official copy of your transcript be sent to the Willamette University MBA Office for Admission, 900 State Street Salem, OR 97301.

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<tr>
<th>College/University</th>
<th>City</th>
<th>State</th>
<th>Country</th>
<th>Major</th>
<th>Degree</th>
<th>Dates of Attendance</th>
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*17. Bachelor Degree Cumulative Grade Point Average

Four-Point Scale _______ Other Scale _______

Do you feel your grade point average accurately represents your ability to succeed in MBA course work?

☐ Yes  ☐ No

If “No”, then please explain:

*18. Indicate the date you took, or will take the Graduate Management Admission Test (GMAT) or the Graduate Record Exam (GRE). If you have taken the GMAT or GRE, please also indicate your score.

**GMAT test details**

Date taken or to be taken _______ Total Score _______

**GRE test details**

Date taken or to be taken _______

GRE Quantitative _______ GRE Verbal _______
*19. Students whose first language is not English and who have not graduated from a college where the mode of teaching and learning was entirely in English must submit scores for the Test of English as a Foreign Language (TOEFL) or the IELTS Academic. Please indicate the exam you took and the date you took, or will take the exam. If you have taken the TOEFL or the IELTS Academic, please also indicate your score.

**TOEFL test details**

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<th>Date taken or to be taken</th>
<th>Total Score</th>
<th>Date taken or to be taken</th>
<th>Total Score</th>
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**IELTS test details**

20. Describe your full-time and part-time work experience. List your most recent position first. Attach extra sheets, if necessary.

**Employer**

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*21. Attach a copy of your resume to your application.
*22. Two letters of recommendation are required. List the name, position, organization, address, and phone number of the two people who will complete your candidate evaluation forms. Evaluators must be people directly familiar with your academic, professional, or leadership experience. One evaluation should be academically related unless unavailable for an acceptable reason. You will need to contact your recommenders to submit the candidate evaluation form or send a letter on your behalf. Letters may be mailed to the Willamette University MBA Office of Admission, 900 State St. Salem, OR 97301 or via email to mba-admission@willamette.edu.

Reference 1

First Name________________Last Name______________
Position/Title____________________________________
Business/Organization_____________________________
Street Address___________________________________
City______________State_________Postal Code_______
Country________________________________________
Preferred Phone__________________________________
Email___________________________________________

Reference 2

First Name________________Last Name______________
Position/Title____________________________________
Business/Organization_____________________________
Street Address___________________________________
City______________State_________Postal Code_______
Country________________________________________
Preferred Phone__________________________________
Email___________________________________________

23. Recognition: List honors, awards, or other recognitions (academic, community, employment, military, etc.) you have received.

24. International Experience: List experience you have had living, working, studying, or traveling abroad. List languages, other than your native language, in which you are fluent in reading, writing, or speaking:

25. Professional Development: List or describe activities important to your professional development, leadership, or management abilities:

26. How did you learn about Willamette University MBA?

27. Influencers: Please list individuals who influenced your decision to apply to Willamette University’s MBA Program.
28. Family Members: Please list the name(s) of any family member(s) who attended Willamette University.

29. Have you previously applied for admission or completed coursework at Willamette University?
   ☐ Yes ☐ No

30. Other Schools: To which other management schools are you applying?

31. Contact: Would you like to be contacted by an MBA student or alum?
   ☐ Yes ☐ No
   If yes, would you prefer to be contacted at home or at work?
   ☐ Home ☐ Work

32. Are you interested in visiting campus?
   ☐ Yes ☐ No

33. OPTIONAL INFORMATION

   For U.S. citizens only. The U.S. government requires Willamette University to report on the multicultural composition of its student enrollment and applicant pool. Your participation in identifying your ethnicity and race is entirely voluntary. If you would like to identify your ethnicity and/or race, please provide the following information. Thank you.
   Are you Hispanic ☐ Yes ☐ No
   What is your race? (select all that apply)
   ☐ American Indian or Alaska Native ☐ Asian
   ☐ Black or African American ☐ Native Hawaiian or other Pacific Islander
   ☐ White

*34. Your essays are a very important part of your application. Your essays will help us learn more about you, your professional aspirations, and your reasons for applying to Willamette University’s MBA program.

   Directions: Write an essay in response to each of the three essay topics below, and attach your responses to your application. Be sure to respond fully and completely to each essay topic. Proofread your essays carefully before you submit your application. Remember, when the admission committee reviews your essays they believe they are reviewing the best quality of work you can provide.

   You are also invited to provide additional information you would like the admission committee to consider in reviewing your academic record, professional experiences, and personal accomplishments.
1. What experiences and influences significantly shaped who you are today? (your response should be approximately 300 to 500 words in length)

2. The Willamette MBA program and employers of MBAs value many traits beyond your resume, test scores, transcripts, experience and knowledge. These traits include integrity, motivation, professional judgment, work ethic, time management, initiative, interpersonal skills, communication skills, leadership, decision making, teamwork, creativity and others. Identify 5 of these traits that are most important to you and discuss how you apply each of them in your professional or educational endeavors. (Length should be approximately 300 to 500 words.)

3. Describe a recent choice you made and explain how that choice supports your goals and values. (your response should be approximately 300 words in length)