Classified Council meeting
Wednesday, August 11, 2010

In attendance: Mary Ann Zielinski, President; Leonard Snodgrass, Vice President; Reyna Meyers; Secretary; Holli Davenport Area 4 Representative; Leslie Berning Area 3 Alternate; Virginia Gonzales Area 2 Representative and Scott Abdon Area 6 Representative

Quorum was present for the first half of the meeting

Meeting called to order at 10:07am by Mary Ann Zielinski, President

Introductions of present council members

Minutes: April’s minutes were approved in May
May minutes-it was stated that only the previous year’s Council could approve these minutes. So it stands that these minutes are unapproved

Treasurer Report: None

Committee Reports:

   Cookbook-Check with the Alumni Relations office to see if they would be interested in purchasing books for Reunion Weekend. Will look into other groups around campus that may be interested in purchasing the cookbooks
   Council Visibility task force- Since HR has the “You Rock” promotion we need to look into how the Council can change taskforce to fit our needs. Who would be the chair and the term?
   Luncheon Liaisons” Virginia Gonzales and Janet Jobes
   Safety-Ramona Murtha, Margaret Schue, Mary Ann Zielinski
      The minutes from this committee are sent out electronically to the Willamette community by HR (Susie)
   Campus Master Planning-Holli Davenport

Old business:
   Parking lot sale: Leslie Berning provided her report in a handout. Location was perfect. The first Saturday in August of 2011 will be requested. The Council will need to present the formal approval for next year’s proposed date earlier.
Classified Forum: Mary Ann will contact Keith Grimm from Human Resources to see if and when the fall forum is scheduled. As the Council understands, Human Resources and the President’s office own the both forums (Administrative and Classified). Council can promote the forums. The Council needs to understand the topic being presented so we can better explain to staff in our areas how the topic applies to us. Could the Council seek questions from the employees? Example: How does this forum apply to me as a classified employee?

New business:

Area spotlights—Mary Ann is asking that each month the area for the proposed Luncheon provide and update as well as having the representative and alternate if present to introduce them so that we as a Council could get to know each other a little better. This month the three officers did so: Mary Ann, Leonard and Reyna.

Events and calendar: Reyna will put the luncheons on the master calendar with the new changes December 15th-Area 2 and April 20th-Area 5 since Virginia will be on personal leave at the beginning of next year. Forum dates will be added when known and the parking lot sale for next August when approved. This updated calendar will also be provided with the minutes.

Scholarship: Reyna will ask Patti Hoban from Financial Aid for the deadlines. Need full Council to approve the number of awards to be given out each spring. At the rate that the Council has been giving out two awards yearly we have will have a difficult time endowing this fund

Election time lines: In the Council by-laws.

Monday Round Table: Mary Ann would like to promote on Monday’s beginning on August 23rd at 12:00-1:00 lunch hour the Council is present to answer any questions, concerns, brainstorming, etc. that the classified employee community may have. This is open for all classified employees.

Leonard Snodgrass would like to propose a fun filled evening for all classified employees to attend. Leonard will check with Northern Lights for a movie night.

Scott Abdon-Area 6 would like to know and understand why the American Flag is sometimes at half mast during the year. Campus Safety maintains the flag on campus.
Luncheon invitations—Leonard suggested that there be only one person that posts these invitations to make sure that all needed links, information, etc. are accurate and working properly. The web pages fall under the Vice President for maintenance. Maybe the Council should have its own mail group for this purpose.

Meeting adjourned at 11:36am

Respectfully submitted,

Reyna E. Meyers