Classified Council
September 7, 2010

Present: Mary Ann Zielinski (President), Virginia Gonzales (Area 2), Holli Davenport (Area 4), Kathie San Blise (Area 7) and Wendy Gleason (Human Resources)

Quorum was not present.

President Mary Ann Zielinski called the meeting to order at 10:10. Since there was no quorum, the approval of the minutes of the August meeting was postponed to the October meeting. There was no Treasurer’s report.

Council changes
- Area 3: Ramona Murtha has resigned as Representative; Leslie Berning will fill the position, leaving no Alternate in Area 3.
- Area 4: Staff in WISH are represented in Area 4.
- Area 5: Staff at the College of Law are represented in Area 5.
- Area 7: Kathie San Blise is the new Area Representative and Marilyn Hendren is the Alternate.

Committee Reports
- The name of the Campus Master Planning Committee has been changed to the Facilities Planning Committee.

Old Business
- Parking Lot Sale: The next sale is on the campus schedule on August 6, 2011. We will get the word out to staff to begin saving their sale items.
- Classified Forum: Wendy has scheduled this semester’s forum for November 11. The topic hasn’t been determined yet, but Wendy will let us know as soon as it is. Mary Ann asked Wendy to find out if it would be possible for the Council to have 3-5 minutes to make announcements. Wendy will ask.
- Area Spotlight – Wendy Gleason – Wendy told us a little bit about herself and that she will be serving as HR liaison to the Council to keep lines of communication open. She is interested in how things are going for staff and how she can help meet people’s needs.
- September Luncheon: The September Luncheon will have an Oktoberfest theme. The menu will include sausages, sauerkraut, salads and strudel. The invitation should be out tomorrow.
- Monday Roundtable: Mary Ann will check with Council to see if there is another day that would be better for Council schedules. She hopes to include all staff, not just Council.
- Campus Flag: Mary Ann spoke with Rich Dennis about how they determine when the flag should be flown at half-staff. Campus Safety receives a call from the capitol when the governor’s office issues a proclamation that flags be flown at half-staff. Rich will look into a way to let the campus know the reason when the flag is at half-staff.
Cookbook: Wendy agreed to count the boxes of cookbooks in her office.
Email Group: Mary Ann has sent a note to Suzie Torre to let her know that Leonard will be maintaining the email group.
Off-Campus Social Gathering: Leonard is checking on the possibility of arranging a night for Classified Staff at Northern Lights Theatre Pub.

New Business
- Virginia suggested that we plan some weekend Classified Staff service projects (serving meals at Union Gospel Mission, working at Marion-Polk Food Share, etc.). Mary Ann reminded everyone that we are able to participate in campus-wide projects during “Into the Streets” during MLK Week. Wendy suggested talking with Laura Clerc about this idea. Holli will ask her if she can join us at our October meeting. (Mary Ann will schedule her at the beginning of the meeting.)

Next Meeting
- Tuesday, October 5, 10-11:30 a.m., Autzen Conference Room

The meeting was adjourned at 10:42.

Respectfully submitted,

Holli Davenport
Acting Secretary