Leadership Opportunity: Volunteer Peer Advisor
Office of International Education

Appointment: 2 weeks, Fall Semester [mid-August to end of August] or Spring Semester [mid-January to end of January]

Hours: Approximately 20-25 hours during the week of international student orientation. Typically 2-4 hours per week during first week of the semester. It is possible for peer advisors to plan activities with students beyond the two week program, but it is not required.

Pay: Volunteer position; meals and expenses covered with advance approval

Job Description: The International Education Peer Advisor helps incoming CLA international students as they integrate initially on the Willamette University campus. During orientation week, peer assistants will help with airport pick ups, initial housing assistance, and the 2-day orientation program. Meals during orientation will be provided by the office for peer advisors.

Once orientation and Opening Days is complete, peer advisors will be responsible for checking in with students during the first week of the semester and are encouraged to meet students for a meal or arrange to attend a campus event together. After that, it is optional for peer advisors who want to continue their work with the students to plan an excursion or event for student participation before the end September (in fall) or February (in spring). If approved in advance, expenses for vans and peer advisor expenses will be covered by the Office of International Education. International students will cover their own costs for events.

It is hoped peer advisors will be mentors and friends to new international students as they settle into academic and campus life at Willamette University.

Required qualifications: The International Education Peer Advisor should generally be interested in getting to know students from other countries studying at Willamette University and should be well-versed on campus resources and academic opportunities. In fall, peer advisors are expected to be available from mid-August, approximately eight days before the start of classes; peer advisors living on campus will be allowed to move into their rooms early. In spring, peer advisors will need to arrive to help prior to the weekend preceding spring semester classes.

Peer advisors should be willing to be contacted by students and should have a high degree of responsibility and commitment. Students must be in good standing academically. Students who have studied abroad and experienced international students are encouraged to apply and share their own experiences adjusting to a new culture.

Questions? Contact Office of International Education, oieadvising@willamette.edu.

Deadline: To be considered, please complete a Peer Advisor application by February 15 (for fall) or September 30 (for spring) and return to the Office of International Education, Matthews Hall.
Application: Volunteer Peer Advisor
Office of International Education

Please print legibly or type. If we can’t read your writing, we can’t offer you an opportunity! Feel free to reproduce this form on a computer using a Word document.

Please indicate semester for which you are applying:

☐ Fall Semester (mid-August to end of September)
☐ Spring Semester (mid-January to end of February)

Name:

WU Email address:

U.S. Cell Phone # (if you have one):

Other phone #’s (if applicable):

WU Student i.d. #:

Expected year of graduation:

Will you live on or off campus in fall? If on campus, please tell us your address if you already know it:

If applicable, time and location of study abroad experience(s):

Please answer the following questions (500 words or less). Please type your responses and attach to this application.

1. Why do you want to be a peer advisor?

2. What qualities or abilities do you have that you think will be useful as a peer advisor?

3. What do you think the biggest challenges will be for an international student coming to Willamette University?

Thank you for your interest! Remember, applications are due by February 15 (for Fall) or September 30 (for Spring). To submit electronically, send to oieadvising@willamette.edu.