

Center for Excellence in Teaching

Willamette University School of Education

New Directions in Educational Leadership (NDEL) Administrative Licenses Application for Admission



"Not unto ourselves are we born"

Which NDEL administrative program are you interested in (initial or continuing)? _____
Which term and year are you interested in? Initial: Summer _____; Continuing: Spring _____ Summer _____ Fall _____

CONTACT AND OTHER INFORMATION

Legal name _____ Sex: M F
Last First Middle Jr. etc.

Usually called _____ Former last name(s) if any _____

Permanent Mailing Address _____
Number and Street/PO Box

City or Town State Zip County

Email address (home) _____ (work) _____

Work _____
Name of School/Organization Number and Street

City or Town State Zip School District (if applicable)

Telephone (home) _____ (work) _____

Mobile phone (optional) _____ Birth Date _____

Person to be notified in case of emergency _____ **Ph. #** _____

Year received initial license _____ Subject(s) you teach, if applicable _____

_____ Grade

level(s), if applicable _____ Social Security Number _____

The following items are optional:

Marital Status _____

How would you describe yourself? (please check one)

- American Indian or Alaskan Native Hispanic American (including Puerto Rican)
 African American White, Anglo, Caucasian American
 Asian American or Pacific Islander
including Indian subcontinent Male or Female

Multiracial (please specify) _____

Other (please specify) _____

List any required physical accommodations _____

EDUCATION AND LICENSE

Please list all institutions at which you have earned degrees. Submit three official transcripts from the regionally-accredited institutions. NDEL programs require a master's degree or higher.

Name of Institution	City, State, Zip	License or Degree
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_____	_____	_____
_____	_____	_____
_____	_____	_____

REFERENCES

Please list three persons you will have fill out NDEL recommendation forms. These must be dated within the last two years and address your competence, leadership potential and moral character – one should be an administrator.

Name	Title	School/Organization Where Title Applies
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1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

WORK EXPERIENCE (most recent first)

Position Title	Employer	Dates
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1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

My signature below indicates that all the information contained in this application is honestly represented.

Signature _____ Date _____

Application materials are to be returned to the Center for Excellence in Teaching, Willamette University School of Education, 900 State St., Salem, OR 97301, Ph. # 503-370-6954, Fax # 503-375-5478, Email address: cet@willamette.edu:

NDEL application with \$50 application fee and résumé showing 3 years of experience as a full-time educator

Copy of current Oregon educator license

Three official transcripts from institutions where degrees were obtained

Three NDEL recommendation forms (filled out by the references listed above)

Initial Professional Profile showing: 1) classroom competence; 2) proven leadership ability; 3) use of best practices; 4) problem-solving ability; and 5) professional goal statement; and 6) résumé

Continuing: 1) statement of goals; and 2) résumé

Willamette University seeks to be a diverse community and to provide equal opportunity in its educational programs and activities, and in employment. In keeping with the letter and spirit of federal and state laws, the institution is committed to not discriminate on the basis of race, color, religion, sex, national origin, disability, age, marital status, or sexual orientation. Questions regarding this university's equal opportunity policies and practices may be directed to: The Assistant to the President, Willamette University. Rev. 5.20.02

