

EDUCATION

Please list below, all institutions from which you earned a degree and received teaching license training, starting with the most recent.

Name of Institution	Location (City, State)	Dates Attended	Degree Earned	Major/Minor

From which institution did you receive your initial license training?

Submit one official transcript from the above.

PAST WORK EXPERIENCE

Specific Nature of Work	Ages/Grade Levels of Children/Youth Under Your Care (if applicable)	Employer and Telephone #	Approximate Date of Employment	Types of Responsibilities

REFERENCES

List the information below the for two persons who are employed by an educational or social agency, who were (are) your immediate supervisors in a paid or volunteer experience, and who can attest to the your competence to work with school-aged children or youth and/or in other educational settings. These forms must be completed within two years of your acceptance into a program. Letters of recommendation may be used in lieu of these forms, if they are within the two-year limit. *If using the CET Reading Endorsement program recommendation forms, please give one to each of these people, with a stamped envelope addressed to: Center for Excellence in Teaching, Willamette University School of Education, 900 State St, Salem OR 97301.*

Name	Job Title	Address	Telephone #(s)	E-Mail Address(es)

All the following application materials must be submitted before determination for a program can be made:

- This application
- A copy of your most recent Oregon teaching license
- An official transcript from the institution where you received your initial license
- Two recommendations (our forms or letters, within two years of program admission)

My signature below indicates that all the information contained in my application is factually correct and honestly presented to the best of my ability.

Signature _____ **Date** _____

Please return to this and all other CET application materials to: Center for Excellence in Teaching, Willamette University School of Education, 900 State St, Salem OR 97301.

No action will be taken on the candidate’s application until we receive all application materials.

Willamette University seeks to be a diverse community and to provide equal opportunity in its educational programs and activities, and in employment. In keeping with the letter and spirit of federal and state laws, the institution is committed to not discriminate on the basis of race, color, religion, sex, national origin, disability, age, marital status, or sexual orientation. Questions regarding the university’s equal opportunity policies and practices may be directed to the Assistant to the President, Willamette University, 900 State Street, Salem Oregon 97301.

