

# ICL Board Meeting Minutes

## May 2, 2013 Board Meeting

### Order:

Director **Ken Panck** called the meeting to order at 1:55 pm. The minutes of the April meeting were approved.

### Members Present:

*Executive Director – **Ken Panck**; Past Executive Director – **Gary Beck**; Curriculum Services – **Tom Zook** and **Peter Rasmussen**; Information Services – **Peter Ronai**; Membership Services – **Eunice Porter**, Social Services (Outgoing) – **Oddny Everson** and **Karen Bender**; Social Services (Incoming) – **Sandy Colburn** and **Sharon Dearman***

### Excused Absences:

*Financial Services – **Charlene Robbins**; Membership Services – **Louise Schroeder**; Secretarial Services – **Jyl McCormick**; and University Support Services – **Hardin King***

### Directors Reports:

#### Financial Services:

- **Ken Panck** handed out the Budget and Expenditures Report as of April 30, 2013 (previously given to him by **Charlene Robbins**, who could not be present). This includes details of all the sums donated by ICL to the University, and the sums donated to charitable organizations to honor deceased ICL members, as requested at a previous Board meeting. (The total of the donations was \$4,700.) The ending balance of \$13,195.16 is accurate only to the end of April, and will need to be adjusted for debits and credits not yet in by the date of this Board meeting. The expenditures for Social Services have come in almost \$4,000 over budget (partly, but not completely, as a result of the 20<sup>th</sup> Anniversary Celebrations). The Social Services Directors request an increase of \$1,000 for next year's Social Services budget.
- The Board considered a request by an ICL member to have the Budget and Expenditures Report published on the ICL web site (at present the Financial Report says only that it may be obtained from the Director of Financial Services). After some discussion, the board decided not to take any action on this matter.
- **Ken Panck** asked all Directors to submit their budget requests to him by the beginning of June.

#### Information Services:

- **Peter Ronai** said that he is working hard on completing the Fall 2013 Semester schedule on the web site, and is grateful for the excellent assistance given him by **Tom Zook** in getting relevant schedule information to him promptly. **Ken Panck** expressed appreciation that the Fall semester schedule is almost complete so far in advance of the semester.
- **Peter** mentioned that minutes of the most recent Board meeting as well as the minutes of the Board meeting previous to the most recent one are now available on the web site.
- **Ken Panck** noted that next semester the Agenda for Board meetings will be published on the web site in advance of Board meetings to allow ICL members to attend if they are interested.

- **Peter** also said that this summer he will be working on the **printed** Membership Directory for 2013-4 (he had announced at the AGM earlier in the afternoon the need for all members to check the **online** Membership Directory for any out-of-date information).

#### **Curriculum Services:**

- **Tom Zook** said that the curriculum for this past semester has been excellent. **Peter Rasmussen** noted that **Tom** had done most of the work organizing the curriculum and had done a great job. **Tom** noted that the curriculum for the Fall Semester is almost completed, though **Peter Ronai** is still missing some titles and descriptions. There will be a few more religion topics than in the Spring semester, and ICL speakers will contribute a little over 1/3 of all presentations.

- **Peter Ronai** asked if James D'Alessandro, who spoke for the whole day recently, was paid only the standard \$150 honorarium. The answer was that he was paid \$300 (\$150 for each half day session) plus travel expenses.

#### **University Support Services:**

- **Hardin King** had submitted his report in advance of the Board meeting, since he could not attend. Letters of thanks were sent to Joyce Millen, Kathleen Kellay, Liesa Kister and Marlene Moore for their help to ICL over the last semester, which was much appreciated.

- Parking will again be available at Mission Mill for the Fall 2013 semester, for the same annual fee as for 2012-3.

- ICL members can now get access to the Hatfield Library with their ID cards whenever faculty and students have access.

#### **Membership Services:**

- **Eunice Porter** said there will be at least eight vacancies for next semester. Since the deadline for dues is May 31, more vacancies may become evident at that time. The top eight candidates on the Waiting List will be interviewed in May.

#### **Secretarial Services:**

- **Jyl McCormick** was absent and there was no report.

#### **Social Services:**

- **Oddny Everson** said the Annual ICL Picnic will be at Minto-Brown Island Park, as was the case last year. There will be cold cuts instead of a barbecue.

- **Oddny** said that **Solveig Holmquist** volunteered the services of her caroling group for entertainment at the End-of-Semester luncheon in December. This was approved by the Board. There will be 12 carolers, and the honorarium will be a total of \$150, as specified by a previous Board decision for group presentations .

- There was a comment that today's End-of-Semester luncheon was excellent, and **Oddny** noted that we incurred a deficit of \$775 on the luncheon. The video tribute to the late Phil Hanni was much appreciated by the members.

#### **Adjournment:**

The meeting was adjourned at 2:25 pm.