

ICL BOARD MEETING MINUTES

March 2014

Order: Director **Ken Panck** called the meeting to order at 3:30 pm.

Previous Minutes: The minutes from the January meeting were approved.

Members Present:

*Executive Director – **Ken Panck**; Past Executive Director – **Gary Beck**; Financial Services – **Charlene Robbins**; Curriculum Services – **Peter Rasmussen** and **Tom Zook**; University Support Services – **Hardin King**; Membership Services – **Louise Schroeder** and **Eunice Porter**; Social Services – **Sharon Dearman**; representing Information Services – **Mieke Visser**.*

Excused Absence: **Peter Ronai** – *Information Services*; **Jyl McCormick** – *Secretarial Services*; **Sandy Colburn** – *Social Services*.

Minutes:

Minutes of the February Board meeting were approved as distributed.

Directors' Reports:

Financial Services/Treasurer's Report: **Charlene** presented a printed summary sheet as of 2/28/2014 as well as a verbal report. She noted about \$1,000 less in our balance now (3/11/2014) than on the printed sheet. A question was raised about the theft of some equipment in the filing cabinet. ICL will cover that loss. We will determine if insurance is available to ICL through WU.

Information Services: **Mieke** reported for her and Peter. She is working on the 2014 Fall schedule – now doing September.

Curriculum Services: **Tom** indicated that 2014 Spring semester is full and that 2014 Fall semester is 70% complete. **Peter Rasmussen** indicated willingness of the Curriculum Committee to help any ICL member enhance communication and become ready to present an hour or two ICL class. The Committee has discontinued "training" of ICL members to make PowerPoint presentations. Even when the schedule is filled, there are ways to contribute on-going leadership in our art/music/books potpourri. How do people know where they can serve? Where are the opportunities? **Ken** plans on making that clear at the beginning of the next academic year. **Jim** suggested a possible application process.

University Support Services: **Hardin** distributed/gave oral report on: assistance to Curriculum Services (**Tom**) with CLA Dean/faculty fall presentations; cooperation with Willamette Heritage Center (parking/field trip bus load/unload); and the success of the Thursday, March 6 ICL class day held in the auditorium of TIUA—noting plans for future semesters' class-days there.

Membership Services: **Louise** noted 157 members plus 6 emeritus, leaving 3 current openings. She plans on contacting 20 or so waitlisted persons regarding potential membership for Fall. She noted three pending events for the membership regarding checks: dues, field trip, and banquet.

Eunice sent emails to non-attendees regarding attendance/notification of prolonged absences and

has already received some responses. Our waitlist now numbers 91. **Louise** and **Eunice** were encouraged to pursue the idea of specific “social mentors” for new ICL members for an initial period of time.

Social Services: **Sharon** indicated Bon Appétit has yet to respond regarding the semester-ending May 1 banquet in Montag (when our Annual Meeting will be held). She noted Scheduling Coordinator **Liesa Kister**, Director of Scheduling **Kathleen Kellay**, and CLA Dean **Marlene Moore** will be invited as guests to our banquet. She announced Grant Thorsett’s broken ankle and sending him a card. There was also discussion regarding our Minto-Brown August picnic.

Hanni Research Scholarships: **Tom** summarized the 22 student applications and the process of winnowing them down to six finalists plus one alternate. Timeline: March 18 = 6 ICL persons meet/assigned to the 6 finalists; March 20 = 6 faculty advisors assigned; April 1 = a “run-through” for first two student presenters; April 3-14 = finalists present to ICL.

Question: When/who/how is the monetary award (\$300) presented to each Hanni Student Research Scholarship student?

Ken voiced concerns about academic year 2014-2015, making these scholarships more important, and, getting started in September with a sturdy and dynamic hand on the annual Hanni Student Research Scholarships. **Jim Brown** indicated interest, familiarity with the process and willingness to provide direction. He was elected to the position on the spot (!) and, also, informed he is now a member of the Curriculum Committee, which oversees these scholarships.

Election of New Officers: Election of officers, as presented by the Nominating Committee Chair and after being open for additional nominations from the floor (with permission of the person to be nominated), will be at our Annual Meeting on May 1 in Montag Hall.

Meeting adjourned at 4:20 pm.

Respectfully submitted,
Hardin King
Secretary Pro-Tem