

ICL Board Meeting Minutes

Tuesday, October 20, 2015

Kremer Board Room, Ford Hall

Present: Eunice Porter, Peter Ronai, Hardin King, Henrietta Griffiths, Mieke Visser, Bob Muir, Ruthann Panck, Mark Kasoff, Ken Panck, Franca Hernandez

Absent: Tom Zook, Charlene Robbins, Alice Sorensen

Meeting began 9:10 am.

Minutes of September 15, 2015 were approved.

Budget/Treasurer

- Charlene Robbins was not present to discuss Treasurer's report. She had presented the report to the Board via email in advance of the meeting. It was reviewed and accepted.

Information Services

- Mieke Visser informed the Board she is still doing updates
- There is still no access to ICL's Photo Gallery.

Curriculum Services

- Bob Muir said there are still vacancies on the Curriculum Committee that need to be filled. He informed the Board Tom Hibbard has consented to be the Economics coordinator on the committee.
- With regard to the Small Groups initiative, it appears for lack of interest the Great Books group will no longer meet.
- Bob Muir says there was a proposal to have break-out sessions during regular class sessions in lieu of formal Small Groups since it appears many people may not be able to participate after regular class time. Jyl McCormick, the Small Groups coordinator, is aware of this proposal.
- Classes will continue in the Spring to begin at 10:30 am.

University Support

- CCTV began filming certain classes on an experimental basis on October 13 and 15, 2015. Since there were no ICL members trained as yet on CCTV equipment, Mark Hernandez, CCTV producer, filmed those two days. He, of course, obtained authorization and clearance from Willamette University. The ICL members who have volunteered to take the training are: Dave MacMillan, Jyl McCormick, Bob Muir, Denis Williamson and Hardin King. There was discussion about how and where to store the CCTV equipment on campus.
- With regards to parking, it appears only two people may have difficulty with the current arrangement. Everyone else seems to have made some accommodation.
- The meeting with Jennifer Chambers, Associate Vice President of Academic Affairs, was positive. She responded well to the possible idea of the 150 ICL members being Willamette University ambassadors. It was agreed the members function in fact in this role with ICL's participation and coordination of the projects involving international students, Willamette

Academy, CCTV and the Phil Hanni Scholarships. They discussed ICL participation with the Psychology Department's research project on aspects of aging. Jennifer Chambers agreed to include ICL on its online list in the Liberal Arts section. There seems to be open communication.

Membership Services

- Eunice Porter said there are still several people who have not completed the required on-line application. She said Dave MacMillan is helping people during breaks that do not have access to a computer to complete the document.

Secretarial Services

- Franca Hernandez advised the Board she now has a Willamette University user name and password giving her access to PCs and printers on campus.

Social Services

- Henrietta Griffiths sent a sympathy card to the family of Caroline Milbank, a card to Peter Rasmussen telling him ICL members are thinking of him and a get well card to Bob Cooper. There was discussion on where to send the usual \$50 gift in honor of deceased member, Carolyn Milbank. Since no one knew her preference, it was suggested a donation to Willamette Academy. Ken Panck moved this gift be made; it was unanimous.
- There was discussion about entertainment for the end of year semester luncheon in the Spring. The entertainment proposed is the group the Social Insecurity Quartet. There was discussion about the amount of the honorarium.
- With regard to the Christmas luncheon in December, all agreed to reserve Solveig Holmquist's chorale group for the entertainment. There was discussion about the price per person for the Christmas luncheon but nothing conclusive at this time. Mark Kasoff will come up with a list of non-members who will be invited as ICL's guests to that luncheon.
- The Halloween gathering on Oct 29 is coming along and all members are requested to bring cookies, etc.

Old Business:

- Mark Kasoff asked the Board's reaction to the ICL brochure. He said it would be a good idea to carry some around and distribute them when the need arises.

New Business:

- Mark Kasoff suggested Professor Miller of the Psychology Department as a possible presenter on his research on aspects of aging.
- Peter Ronai wanted to know if there were any negative reactions to the frequency of e-mail notices to the ICL membership. There were none.
- Peter was asked if the "Notable Books" book reviews of 2010, 2011 and 2012 ought to stay on ICL's website, given that there have been no reviews subsequent to 2012. Peter undertook to discuss this with Anita Stables (who wrote the reviews together with husband Derek Stables).

Meeting adjourned at 10:20 am.

Next meeting: November 17, 2015 in the Kremer Board Room, Ford Hall, at 9 am