

ICL Board Meeting Minutes
Tuesday February 16, 2016, 9:00 am
Ford Hall, Kremer Board Room

Present: Eunice Porter, Peter Ronai, Hardin King, Mieke Visser, Ruthann Panck, Mark Kasoff, Ken Panck, Tom Zook, Charlene Robbins, Alice Sorensen, Robyn Shelby

Minutes of January meeting were amended. Peter Ronai would like to return to system where secretary sends minutes to board members right away for review; subsequently Peter will post minutes to the ICL web site after corrections have been incorporated (but changes can still be made after posting). Formal Board approval will come at the subsequent Board meeting. Everyone agrees, January minutes approved as amended.

Treasurer: Charlene Robbins mentioned that thank-you notes were received from recipients of donations for Peter Rasmussen and Gary Beck. Budget report- field trip ended up with a surplus of \$165, bus bill was less than anticipated. Willamette has gone to new accounting, new billing number; this has caused triplicate billing from Hallowe'en event. We are working to correct this. Mark Kasoff asked should we make charitable contributions on behalf of deceased past members? Consensus was no, only on behalf of deceased current members with few exceptions. Hardin King moved to give \$50 for Patrick Cassidy's preferred charity. Motion seconded. Charlene requires email to confirm this. Mark Kasoff made a motion that some exceptions will be made to "current members only." Approved by Board.

Information Services: Peter Ronai mentioned that Dave MacMillan is working on data bases, recently one with maps. It was agreed that this is not a violation of privacy as Dave's databases are accessible only by those to whom he has sent a link. There was discussion about revising the printed directory to minimize white space and update photos. Mieke Visser mentioned that we have only 4 sets of pictures that still need to be added to the Photo Galleries on the ICL web site. The display of photos in the Photo Galleries currently on our website is still being worked on by WU Web Development. Last year is the last time pics were added. It was suggested that we schedule a regular photo update session for Membership Directory photos, available to any members wanting a new photo. Ruthann Panck moved that we revisit this next time. Tom and Peter are working to update spring curriculum schedule.

Curriculum Report: Tom Zook reports that spring semester is full; still sending email to presenters to get class descriptions done. Don Gallagher is helping to complete schedule for fall. Don will probably do calendar for fall but this is not confirmed. New curriculum director? 2 interested people. Responsibility should be shared between these 2 people. Recommendations should go to nominating committee. New director will have option of choosing own assistant. Ken Panck suggested that we discuss

appointing a nomination committee; chairman should start finding out which Board members want to continue.

University Support Services: Hardin King said that there was concern about 2 \$30 checks. We unintentionally made \$15 by selling a parking space that had been donated. CCTV- once presenters are confirmed, they can indicate whether or not it's appropriate to film; no film can include copyrighted material. CCTV is really working to get best possible product. There will be a permanent equipment cart that the university will store in a secure place. CCTV likes what we do and wants to make it available. Mieke asked that a notification plan be made available so that we will know when broadcasts are available on youtube. It was said that they are working on one and it should be available soon. Ken said that when we write our report to the Dean, CCTV should be included.

Membership: Eunice Porter reported that the waiting list is on computer. List can be divided into thirds, those on the list can be contacted and told which third they are in. They can inquire and get their exact number on the list. Eunice said that March will be a good time to email non-attendees. Emails go out by Eunice.

Social Services: Ruthann Panck reported that flowers had been sent to Bill and Henrietta Griffiths (about \$70). Ruthann will be talking to Bon Appetit about the March coffee. Mark said that the alumni lounge was a good venue. It has a capacity of about 72, and 65 people attended. It was suggested that we talk about next year doing "Heroes and Sweetie Pies"; we will consider dates at a later time.

Old Business: Ken said that we should decide what to do with the Peter Rasmussen Excellence Fund. An endowment was suggested, but Peter did not want that. He wanted us to be creative. Tom Zook gave an update on the Hanni scholars; posters will be seen on campus, hopefully more students will apply. 6 will be chosen. Jim Brown and Tom Zook will get sponsors for students. Deadline for student applications is 23rd Feb. Mark said that Willamette Academy is going through changes. Bob Muir thought a liaison might be helpful as we donate approximately \$1500/ yr. Bob Muir was nominated to be the liaison. Do we need to donate: University is funding it now. ICL should stay informed, revisit after new director is placed. Phi and Maureen Caudill have served as nominating committee chairs. Hardin suggests that we leave it to the Executive Director to replace them. Mark will ask which members might be interested.

Respectfully submitted by Robyn Shelby
Board Secretary
Meeting adjourned at 10:15 am