

ICL Board Meeting Minutes
Thursday, January 19, 2017 09:00am
Kaneko, Room 122

Present: Peter Ronai, Mark Kasoff, Mieke Visser, Charlene Robbins, Don Gallagher, Alice Sorensen, Ken Panck, Ruthann Panck, Kasia Quillinan, Dave MacMillan, Toni Peterson, Jan Svingen, Robyn Shelby

Guests: Pat Hoffman, David Engen

Minutes of December Board Meeting were approved unanimously.

Treasurer's Report:

- A note of thanks was received from the Salem Public Library for the \$50 donation that was made in the name of Adrienne Steele. It will be used to enhance the library's audio book collection.
- Money from the luncheon will not be refunded. The main course food was donated to the Men's Mission, and the dessert was given to the dorms along with hot chocolate.
- A projection of the impact of increasing the Honorarium from \$150 to \$200 per presenter showed that our cost would increase approximately (with many variables to consider) \$2,500 per year. There is enough cushion in the budget now that this would not impact dues for at least the next several years. The Curriculum Co-Directors have discretion to increase the fee when deemed appropriate. After much discussion, there was no consensus to change the Honorarium at this time.

Appreciation Pin:

The Board resumed discussion about whether or not to replace the Certificate of Appreciation with a ICL Appreciation Pin. A motion to adopt the pin at the beginning of fall 2017 semester was unanimously approved. The criteria for awarding the pins will be the subject of future discussions.

Information Services:

Peter states that updating the schedule on the website is going more smoothly. Don has been sending a notice of changes, this is simplifying the process.

Technical Services:

- Dave reports that the spreadsheets seem stable. He is working with the Moellers to create a form that can be used by members who wish to make suggestions for future field trips; this will be available on the website.
- Dave is also working with Don and Toni on a spreadsheet for the fall schedule.
- 2 different styles of amplifiers have been ordered that will be used on field trips to help members hear the speaker's comments. We will try both and keep the one that works best.

Dave is working to iron out the complications associated with the move from Ford 122 to Kaneko.

Curriculum:

- Spring schedule is coming along well. A few slots are open pending responses.
- Ideas for fall are already coming.
- Board members should all be helping to recruit a replacement for Don's position as Curriculum Co-Director.
- Toni suggests that signage will be necessary to help presenters identify the Kaneko building, there is no identification currently on the building.

University Relations:

- Kasia has arranged for visitors to park at Heritage Center.
- Parking permit holders should park along the fence.
- We are working with CCTV to have a current schedule accessible, Dave has a link to this on our website.
- CCTV equipment will be moved to Kaneko when we find storage space. CCTV and WU are anxious to continue this program.
- Kasia is working with Toni and Don to get contact information for speakers as early as possible, 3 weeks in advance would be ideal. This makes it possible for all CCTV permission paperwork to be in place in a timely way.
- Copyright material would fall under Fair Use, however WU should clarify this. Any legal question will be addressed by WU and CCTV.

Membership:

- Photos of new members have been sent to Peter for inclusion in the directory, and were sent to Campus Security for ID cards.
- There are currently 101 on the waiting list.
- Alice suggested the possibility of scheduling a meeting to include Board members and new members. Alice will send an email asking for feedback about the feasibility and value of a meeting.

Secretarial Services: Nothing to report

Social Services:

- We have been informed that Gene Fletcher is in the hospital with pneumonia. A card has been sent to Marion Dearman.
- It is important to remember that anyone providing information about a member with health challenges must have permission from that member or a family member before an announcement can be made or card sent.
- The cost of the Heroes and Sweetie Pies will be \$9.75 per person, this price does not include fresh fruit. Members will be asked to pay \$10.00.
- Members are invited to bring photos. Information about this will be provided at a later date.

Other Business:

- A subcommittee will be formed to investigate options for our 25th anniversary celebration next year. This could relate to use of Rasmussen Fund. This could integrate with the WU 175th celebration.
- Support of Willamette Academy seems appropriate for the Rasmussen Fund. Mark will speak with the director to determine how we can increase our support.

Respectfully submitted by Robyn Shelby

Board Secretary

Meeting adjourned at 10:20 am