

ICL Board Meeting Minutes
Tuesday November 14, 2017, 09:00
Kaneko 121

Present: Mark Kasoff, Mieke Visser, Ken Panck, Kasia Quillinan, Peter Ronai, Lester Reed, Ingrid Brandt, Jan Svingen, Toni Peterson, Jim McDonald, Vernelle Judy, Alice Sorensen, Dave MacMillan, Robyn Shelby

Absent: Ruthann Panck

Announcements:

- Mark met with Jim Bauer, who confirmed that the sound system in Kaneko would be upgraded with no help from ICL.
- Mark learned that \$80,000 of the Rasmussen Fund, which was dedicated for improvements to Kaneko, has been spent.

Minutes of October 17 Board meeting were unanimously approved.

Treasurer Report:

- The budget is in good shape.
- The acting group does not have a budget that is confirmed yet. Kasia will turn receipts in to Treasurers.
- A motion was put forth to increase the Hanni Scholar award from \$300 to \$400 for 6 scholars. This is within budget. Motion was seconded and approved.
- The Hanni scholars must be identified by March so that awards can be presented in April.

Information Services:

Nothing to report

Technical Services:

- Sound system has been stable for most of the past month.

- We are told that Willamette is proceeding with the sound system replacement in Kaneko Auditorium. The installation is to take place over the Winter Break.
- Dave is working on updating the Hanni Scholar Application Form in Google Docs.
- Dave is also working on a form for making guest speaker suggestions that the members of the Curriculum Committee will have access to.

Curriculum Committee:

- Dave will have another presentation in the spring semester to demonstrate the information that is available and how to access it.
- The Committee is very close to confirming speakers for spring semester, still waiting for bio information. The goal is to have this complete by early December.
- Speakers are encouraged to have some audio/visual aids to go with their presentations.

University Relations:

- Dave has suggested that we consider having an AED (Automated External Defibrillator) near the auditorium. Discussion on this will be continued.
- CCTV is going along very nicely.

Membership:

There are 95 people on the waiting list; there should be a couple of openings in January.

Secretarial Services:

Nothing to report

Social Services:

- Our end-of-semester luncheon will be on December 7. Ruthann and Jan will start collecting \$12 per person on Thursday, November 16.
- Some faculty will be invited. Mark will invite 10 or 12 and ask for RSVP.
- Jan asks to be informed of any members who have had surgery or illness, provided this information is given with permission from the member or the member's family.
- Donations are historically made for active members who have passed, and not former members.

Other Business:

- There has been no expenditure from the Rasmussen Fund since 2015. A motion was put forth to form a small committee to research options for this fund. Motion was seconded and approved.
- There are many questions about increasing diversity among our membership. We will investigate what kind of help we might get from WU on this issue.
- A motion was put forth to increase the member price for the Great Decisions book from \$12 to \$14, with ICL subsidizing the balance. Motion was seconded and approved.
- The Curriculum Committee will look into arranging tours to Professor Duncan's laboratory.

Respectfully submitted by Robyn Shelby
Director of Secretarial Services
Meeting adjourned at 10:22 am