

ICL Board Meeting Minutes
April 26, 2018, 2:17pm
Montag Conference Room

Present: Mark Kasoff, Peter Ronai, Lester Reed, Ingrid Brandt, Toni Peterson, Kasia Quillinan, Alice Sorensen, Vernelle Judy, David MacMillan, Robyn Shelby

Absent: Ken Panck, Ruthann Panck, Jan Svingen, Mieke Visser, Jim McDonald

Guests: Joyce Zook, Lee Coyne, Sally Schriver, Bill Foster, Carol Moeller, Irene Konopasek, Virginia Vanderbilt

Minutes of April 17th Board meeting were unanimously approved.

Announcements:

- Irene submitted the Historians' Annual Report to the Board.
- Sally is retiring from her role as Co-Historian, Virginia Vanderbilt will be taking her place.
- Mary McRobinson, WU Archivist, will be giving a presentation in the fall semester that will describe the ICL archives.

Field Trip Report:

- Both fall and spring field trips are researched and proposed.
- The fall trip proposal is for Thursday, October 25th, 2018; sustainability themed, 3 stops and lunch:
 1. Garten Services, will speak about new rules for recycling for the US.
 2. Recology NW Greenlands: largest compost facility in Marion County
 3. Pringle Creek Community: largest sustainable community in the Pacific NW on a 32 acre site located on old Fairview Property.
- Participants will be asked to pay \$25 each with the Board supplementing the balance for this fall field trip.
- The spring trip is proposed on April 11, 2019; animal themed with 2 stops and lunch:

1. Rosse Posse Elk Farm: a 52 acre elk ranch with over 70 head of elk.
 2. Marquam Hill Alpaca Ranch: they have over 70 alpacas, and will speak about different aspects of alpaca and fleece.
- Participants will be asked to pay \$30 each with the Board paying the balance.
 - A motion to approve both field trips was unanimously approved by the Board.

Treasurers' Report:

- A few end-of-year budget items are not finalized yet, but budget is in good shape for next year.
- Dave will be working to update the spreadsheets that describe membership, speakers, etc.
- Mark will be submitting our Annual ICL Report to WU; this describes activities that reflect the value of ICL to the university and vice versa.

Information Services:

- Peter has sent a draft of his Annual Report to Mark. Mieke is working on her part.
- New Board members are asked to submit a bio for the ICL website.
- Mieke will be bringing the printed membership directories on the first day next fall.
- Mieke will be training her successor during the fall semester. We hope that person will step into the Co-Director position for spring semester.

Technical Services:

- Dave has created a form that members can use to submit suggestions for speakers to the Curriculum Committee. It is ready to be added to the website for easy access.
- Mark has spoken with Jim Bauer since the last Board meeting about the offer of shared costs for sound upgrade in Kaneko. Nothing has been determined yet.

Curriculum Committee Report:

- The fall schedule is shaping up to be full and ready to go.
- Dave will meet with Bill Foster, new Co-Director, over the summer to work on the technical demands of the position.

Membership Committee Report:

- This year we were able to welcome 19 new members.
- We currently have 114 on the waiting list.
- Having payment for next year's membership due on the last class day has been a very helpful change.
- Dave has created an email form letter that goes to everyone on the waiting list to inform them of their status. This has been extremely helpful.
- The Board will discuss the possibility of eliminating the "1 year deferment option" for those who are invited each year.

University Relations:

- Parking at Salem Heritage Center is being handled by Gary Slangan.
- CCTV is going very well. Jyl has very effectively managed this operation with the help of David Craig and others.

Secretarial Services:

- Requests have been submitted for venues for next fall semester. We will get confirmation closer to the beginning of the semester.

Respectfully submitted by Robyn Shelby
Director of Secretarial Services
Meeting adjourned at 3:19 pm