

# ICL Board Meeting Minutes

June 23, 2020

Virtual Zoom Meeting

**Present:** Sally Schriver, Dru Johnson, Lester Reed, David MacMillan, GwenEllyn Anderson, Kasia Quillinan, Tracy Ragland, Priscilla Hibbard, Dee Iltis, Barbara McReal, Ingrid Brandt, Terri Crowley, Eric Reif, Judy Gram

**Guests:** Tom Hibbard, Jeanette Flaming, Bruce Flaming, Solveig Holmquist, Jim Brown, Jinx Brandt, Joan Robinson, Virginia Vanderbilt, Jean Massie, Paul Rice, Bill Foster, Bob Muir, Mark Kasoff, Gretchen Jensen, Becky Miller Moe, Steve Gram, Joel Woodman, Deborah Ehlers, Jim McDonald

Meeting was held via Zoom on June 23, 2020.

**Minutes** from May 2020 were approved as posted.

## **Treasurer's Report:**

- There was no report.

## **Secretary's Report:**

- There was no report.

The balance of the meeting was divided into "What do we need to do now" and "What do we need to do for the future".

## **Now**

### **Information Services:**

- The Board decided to not create a new printed membership directory for the Fall semester. Dave will update the online directory.
- It was suggested to add a page for those on leave.
- Information Services and Technical Services will create a list of technical services ICL needs so that we can provide class content and offer Zoom meetings. There is also concern about being able to retrieve ICL-owned equipment that isn't permanently attached to Kaneko, having access ICL funds, keeping email accounts, etc. This list will be sent to WU in a positive email, to encourage the university to see ICL as an on-going, thriving part of WU.

### **Technical Services:**

- GwenEllyn will work with Dave and the Curriculum Committee on the myriad details of ICL/Online.
- It was pointed out that Webinars are designed for larger online groups than we are expecting and generally cost money.

### **Curriculum Committee:**

- Judy and Dru have classes scheduled every Tuesday through October from 10am until noon. Some presentations won't take the full two hours. The presenters will use Zoom, PowerPoint, and Google.docs.

- Dave and GwenEllyn will provide Zoom training, including chat to members, will provide help with connectivity issues, and will work with presenters.
- Terry will update the website with the schedule of presentations.
- Curriculum committee will meet next week via Zoom.

### **Membership Committee:**

- Barbara Sperl told Priscilla how much Phil enjoyed ICL and asked if she could be allowed to fill his now-open spot. Our constitution/by-laws specifically state spouses can't be jumped to the top of the list. Barbara will tell her.
- 13 members are on leave and 16 indicated they will not return. Some of those people put themselves on leave because they were concerned about exposure to Covid-19. Since our Fall Semester will be online, Barbara will make sure they understand they can fully participate without paying dues. Dave moved that we reinstate full membership status to those people if they like. Seconded and passed.
- Barbara will shred the dues checks she has received, since we are not accepting dues for Fall semester.
- Lester moved that we do not accept any new members this fall. Seconded and passed, with one nay vote.

### **Social Services:**

- Priscilla sent get well cards to Betty Swinkels and Roz Shirack. She will send a sympathy card to Phil Sperl's wife, Barbara, and will contact her by phone to find out to which charity she would like ICL send a donation. Barbara Sperl's request to fill Phil's spot will be covered in Membership.

### **University Support:**

- Campus Security will not issue Compass cards to ICL members this fall. Our current cards will expire before we are again allowed on campus. We each need to contact [safety@willamette.edu](mailto:safety@willamette.edu) before Fall Semester begins to request refunds of any remaining balance. Email Campus Security asking for a refund and providing your mailing address and phone number. Dave will send an email telling members the process for obtaining a refund.
- Willamette Heritage Center is raising parking rates. The new rate will be comparable to what WU charges for the gated lot immediately behind Kaneko. Once (if?) we get back to Kaneko, it will be easier for members to use the WU lot.

### **Future**

- Terri moved that we send a survey to members to get ideas about what they think we ought to be doing in the future. Seconded and passed. Eric, GwenEllyn, Kasia, and Bob Muir will create the survey.
- The big question...what do we do if WU really doesn't want us to come back? We realize WU is dealing with so much besides ICL right now: Claremont Theological, loss of Japanese students, layoffs, and Covid-19 for all students and staff. Should we create a sub-committee to start a preliminary search for a

different facility for Fall 2021? Tracy moved, seconded and passed. Sally, Kasia, Dee and Tracy will be the committee, soliciting ideas from others.

**Other Business:**

- Next board meeting will be held via Zoom on July 21, 2020 at 10am.

Lester moved the meeting be adjourned. Sally second. Passed.

Submitted by Tracy Ragland