

# ICL Board Meeting Minutes

July 21, 2020

Virtual Zoom Meeting

**Present:** Sally Schriver, Dru Johnson, Lester Reed, David MacMillan, GwenEllyn Anderson, Kasia Quillinan, Tracy Ragland, Priscilla Hibbard, Dee Ittis, Barbara McReal, Ingrid Brandt, Terry Crowley, Judy Gram, Eric Reif

**Absent:**

**Guests:** Bill Foster, Paul Rice, Tom Hibbard, Ann Schaffer, Rosamund Irwin, Jeannette Flaming, Jim MacDonald

Meeting was held via Zoom on July 21, 2020.

**Minutes** from June 2020 were approved as posted.

## **Treasurer's Report:**

- There was no financial statement this month.
- WU will not make any changes to the way we work with the Accounting office.
- We discussed making no cash awards to WU departments\* or Hanni Scholars for 20/21. Lester moved not to fund either disbursement. Eric second. Passed.
- \*In 2019-2020 we awarded a total of \$4500 to Willamette Academy, Archeology Department, and the Book Fund.
- We discussed funding possible social events. Some could be held via Zoom, but if any are in person, do we want to include a budgeted amount? Eric moved that should any social events occur in person each participant would pay their own way. GwenEllyn second. Passed.
- All printing requests should go first to Ingrid so an appropriate charge code can be added.

## **Information Services:**

- Dave has received over 100 responses so far from members verifying phone, email, and addresses.
- Members on leave will be in the membership directory with an "on leave" notation. Dave will have a dozen or so 2020-2021 directories printed for members without email with the required number to WU.
- 103 responses have been received to the survey about whether members can and are willing to use Zoom for presentations. 78 are very positive.

## **Technical Services:**

- We heard from Carol Long and ICL can maintain all email access and tech connections as we have.
- Joel, Dave, and GwenEllyn are working with CCTV to determine which presentations will transition well to radio.

## **Curriculum Committee:**

- Fall semester schedule is full for all Tuesdays plus some days Thursdays.

- The presentations are well rounded: art, music, law, history, etc.
- Don will do an Up Close and Personal presentation just before Thanksgiving via Zoom.
- Kasia and Dave will be able to show Evelyn and Jerry Smith's videos.
- Great Decisions will be about China's incursion into South America.

#### **Membership Committee:**

- Ingrid moved we suspend member dues for spring semester. It isn't needed financially. Tracy second. Passed
- We discussed moving people\*\* at the top of the waiting list into a provisional status so they can participate in the Zoom presentations.
  - Pros—they will stay excited and invested in ICL, there is no additional cost to ICL.
  - Cons—the members who have, so far, indicated they want to be on leave or taken out of membership might change their minds given the Zoom format. What would we do about the new provisional members if they come back?
  - Barbara doesn't want to call them members because membership is based on payment of dues. But what does that say about all of the existing members who have also not paid?
  - We could refer to them as guests rather than members. We already allow guests to come to presentations.
  - \*\* the invitation would be extended to the same number as members who are on leave because of Covid19 fears.
  - Kasia moved to invite the top waiting list people to participate as guests. Eric second. Passed.
- Brought up both by Social Services and Membership: a phone tree. Would it include everyone? Only members without email? For emergencies only? To stay in touch when we can't be together?
  - Dee and Priscilla see a phone tree for emergencies and as a personal touch to reach out and chat. Barbara said that because email access is a membership requirement, a phone tree shouldn't be used for anyone other than the 3 people grandfathered in without email. Dave brought up that some members use computers in the WU library to maintain the email requirement for membership. With the library closed, they don't have email. Should we reach out to all members to ascertain email status?
  - After much discussion, we decided that Barbara would send the list of members without email to Dee and Priscilla and they will contact those people by phone. We will not have a phone tree.

#### **Secretarial Services:**

- No report.
- Kasia asked board members who review the minutes and have no corrections to email Tracy so she knows when they can be posted. Tracy heartily concurs!

**Social Services:**

- Priscilla sent cards to the families of Phil Sperl and the Smiths. She has not heard back yet regarding to which charity we should make our \$50 donation. It was brought up that Phil would likely request Rotary. Kasia will find out from Evelyn and Jerry's niece. Priscilla will handle the donations.
- Dee suggests that we could have a virtual coffee mid-semester with a theme and a centerpiece. She will report back in August.

**University Support:**

- No report

**Other Business:**

- Our future
  - The alternate location group contacted the Elsinore and Grand theaters. Both are tremendously expensive. First Christian Church would allow us to use the facility. Salemtowne would allow us, but the space is limited to 50 people. Loucks Auditorium is closed until 2022, but they were very interested in having us.
  - Should we consider dividing the group into two smaller groups? Would that mean dual presentations? Would one group participate in person and one on Zoom? If so, would the groups then alternate? This would be a nightmare for the Curriculum Committee.
  - Should we leave WU? We unanimously (almost) agree that we want to remain part of/affiliated with WU but that we should do some contingency planning should we not be allowed back on campus. One concern is that Claremont School of Theology could take over our space in Kaneko.
- Next meeting date is Aug. 18, 2020, 10 a.m.

Kasia moved the meeting be adjourned. Passed

Submitted by Tracy Ragland