

ICL Board Meeting Minutes

March 18, 2021

Virtual Zoom Meeting

Present: Kasia Quillinan, Lester Reed, Ingrid Brandt, Dru Johnson, Judy Gram, Barbara McReal, Priscilla Hibbard, Deanna Iltis, Tracy Ragland, David MacMillan, GwenEllyn Anderson, Eric Reif

Absent: Terri Crowley, Sally Schriver

Guests: Virginia Vanderbilt, Jan Petroski, Vernelle Judy, Joan Robinson, Joel Woodman, Bill Foster

Minutes from February 18, 2021 were approved as posted.

Treasurer's Report:

- The February report was emailed and is now online.

Information Services:

- Should we use a single Zoom login for all ICL activities to avoid confusion? Decision: yes. Use the Zoom meeting ID (922 1210 4940) that we use for classes for almost all ICL Zoom Meetings.
- Dave created new folders for financial reports, classes, and minutes because of the start of a new year.
- WU's new website means that Dave will need to update navigation instructions for members.

Technical Services:

- The art and music potpourri sessions are very popular with members, but difficult to achieve on Zoom because not all presenters are skilled with PowerPoint and GwenEllyn finds it takes much more of her time. In her semester wrap-up, Judy will explain that potpourris will return once we are off the Zoom platform.
- The information GwenEllyn sends to each outside presenter and their sponsor includes a thank you, the outline of a typical presentation, information about screen sharing, and the release form.
- GwenEllyn will send out a survey asking all members if they participated via Zoom, on the phone, or not at all. If they didn't participate, why not?

Curriculum Committee:

- Fall semester dates are 9-7-21 to 11-23-21. We will have presentations every Tuesday for 12 weeks, without a break.
- Curriculum committee asked whether we should increase the honoraria from \$150 to \$200.
 - One potential presenter would not agree to a two hour presentation for only \$150.
 - When a WU professor is the presenter, we must also pay approximately \$50 in benefits. If we increase the honoraria, the benefits would also increase.
 - When a musical group performs, we now pay \$300 up to a max of \$400. Would that also increase?

- Decision: leave the honoraria at \$150.
- Spring 2022 semester: Dru and Judy work around 6 months ahead, so they need to know if we will still be using Zoom. We discussed that WU's reopening plan is still being worked on. ICL is just one component of that plan. We decided to proceed with Zoom for Spring 2022. We will continue with a half-day session on Tuesdays, and we will charge no dues.

Membership:

- Barbara read a statement that, in part, asked we not bring in new members until we meet in person and that we don't consider attendance at Zoom presentations.
- Tracy moved to add new members from the Wait List to bring our membership up from the current 142 to 160 as is stated in the Constitution, effective Fall 2021. Dave second. Lester amended the motion to add that dues will not be collected. Judy second. Passed.

Secretarial Services:

- No report

Social Services:

- The next coffee will be April 22nd. Tentative theme is "Launching Out".
- A get well card was sent to Denis Williamson. After receiving it, he called to report he is much improved.
- Ann Bowden's family hasn't responded to two inquiries asking to which charity we should donate. No further contact will be made.

University Support:

- At Tom Hibbard's suggestion, Eric contacted WU's registrar, Laura Jacobs Anderson, to ask about ICL's presence at WU once the campus reopens. She is on the Reopening Operations Committee (ROC). She suggested Eric talk to Carol Long instead. Eric will contact Carol to ask for either a telephone call or in-person meeting. Tom will work with Eric to contact Carol.

Other Business:

- No report from CC:M regarding the radio broadcast of some ICL presentations.
- ICL used to give service pins to out-going board members and others who had made outstanding contributions. Ken Panck handled that. Kasia will contact Ken to get more information about giving out service pins.
- The Constitution Committee will continue as an index is needed. The Constitution and By-laws which the Board approved last meeting will be sent to all members very soon. Members will have 10 days to review it, with a vote in approximately two weeks. If approved, it will go to WU.
- Re: creating a strategic planning committee to look at options should we not be allowed back on campus. We agree that severing ties with WU altogether would likely be the end of ICL. However, an offsite location wouldn't need to be permanent. After discussion, we will wait to hear Eric and Tom's report after talking with Carol Long.

- The annual meeting will be held on April 27, 2021.

Next board meeting date is April 15, 2021, 10 a.m.

Lester moved the meeting be adjourned. Passed

Submitted by Tracy Ragland