

# ICL Special Board Meeting Minutes

October 25, 2021

Virtual Zoom Meeting

**Present:** Joan Robinson, Sally Schriver, Jan Petroski, Dru Johnson, Priscilla Hibbard, Dee Iltis, David MacMillan, GwenEllyn Anderson, Eric Reif

**Absent:** Tracy Ragland, Vernelle Judy, Judy Gram

**Guests:** Karen Trucke, Helen Mazur-Hart

**These are the minutes from a Special Board Meeting held October 25, 2021 via Zoom.**

Executive Director Joan Robinson called the meeting to discuss the issue of whether and to what degree ICL will use Zoom during Spring Semester 2022.

Already determined—we will have speakers on both Tuesday and Thursday mornings from 10am to 12pm. ICL members with Compass cards (campus access cards) are welcome to attend classes on campus, provided they are masked and are not ill.

Three Zoom scenarios were up for discussion. Although no motion was made and no vote taken, the majority of board members were in favor of a non-hybrid (non-Zoom and in person) approach to Spring semester presentations.

1. Both the presenter and ICL members would be present in classes held in Kaneko or on the WU campus. Zoom won't be used, but some presentations may be recorded using CC:M equipment provided the speakers agree, CC:M allows us to use their equipment as we have in the past, and there are ICL members willing to do the recording. If filmed, the presentations would be available as they have been in the past.
2. Hybrid—The presenter will be on Zoom and ICL members would watch on a screen on campus. Members who don't choose to come to campus would watch on Zoom from home.
3. Hybrid—The presenter would be in-person on campus, with the presentation Zoomed to ICL members watching from home; those on campus would see it live in Kaneko. This would require the presenter to stay at the podium so the camera would pick them up. Someone else (Dave or GwenEllyn probably), would sit in the audience with a laptop in order to switch between the speaker's face and the PowerPoint. They could also field chat questions from ICL members who are watching on Zoom while other ICL members ask questions in person.

Much discussion followed. Concerns and comments included:

- Eric-If a presenter comes in person and only a handful of ICL members are there to watch, it's disappointing and discouraging to the presenter. It could make it hard to attract future presenters.
- Dave-If the presenter is on Zoom, then questions from ICL members who are present on campus will have to be relayed through a person in Kaneko who is monitoring a laptop.
- Joan-If we use a hybrid approach for Spring semester, it might prove impossible to go back to an all in-person format again.

- Eric-if we offer classes both in-person and on Zoom, we would likely see a number of people opt to watch from home rather than get up and out of the house. That's in addition to members with health concerns who won't come in-person.
- Dee-Is it time for another questionnaire or poll to find out how many people will show up? This would take someone with knowledge of how to craft questions that don't bias the responses. Since new members have no experience with in-person classes, it would be better to wait on the poll.
- Eric will find out the capacity in Kaneko so we can plan for distanced seating.
- GwenEllyn-Could/should we set aside one day a month for a totally Zoom presentation such as we've had this year?
- Dru-we can't just change to Zoom and back again. It's too complex to switch like that. We are locked into in person presentations for Spring semester.
- Dee-we could call Spring semester a "transition" semester.
- WU has gone out of its way to accommodate ICL's return to campus.
- Jan-What is ICL's mission statement? Do we have one? Social interaction is also educational.
- Eric-If we are all vaccinated, masked, and distanced, the degree of risk would be the same as we encounter at stores, church, etc. Even less risk, because WU students have all certified to being vaccinated.
- Dru-Let's go back to live classes and see who shows up. People are responsible for their own health. We are all intelligent people and wouldn't show up if we have symptoms.
- Dave-We could take temperatures and check for Compass cards before entering Kaneko,
- Dee-I can see us having an opening day coffee in the Kaneko cafeteria with Bon Appetite providing the coffee service. BYOBeverage is also a possibility.
- Dues for spring semester? Dee says we should collect Spring dues. This is something the board must discuss.
- Dru-Do we need to require testing for ICL members with vaccine exemptions? Joan will check with WU to see what they are doing for students with exemptions. At this point, we don't know that we have any ICL members with exemptions.
- Hanni Scholars-Tom Zook has said we won't offer the program this year.

Submitted by Tracy Ragland