

# ICL Board Meeting Minutes

January 20, 2022

Virtual Zoom Meeting

**Present:** Joan Robinson, Vernelle Judy, Priscilla Hibbard, Tracy Ragland, David MacMillan, Dee Iltis, GwenEllyn Anderson, Jinx Brandt, Vernelle Judy, Jan Petroski

**Absent:** Sally Schriver

**Guests:** Tom Hibbard, Karen Trucke, Chris Duval, Don Beckman

**Minutes** from 12/16/2021 and 1/10/2022 were accepted as posted. Eric moved, GwenEllyn second. Pass

## Executive Director's Report:

- Joan, Dave, and Eric went through the MOU and sent comments and suggestions for wording changes to WU. There were questions regarding paying for facilities usages, publicity releases, among other things.

## Treasurer's Report:

- The balance for the general operating fund is \$35,618. The balance of the Rasmussen fund is \$32,264.
- Jan talked to WU's gifts coordinator, Cathy McGann Gaskin, regarding the gift from Peter Ronai to ICL. It will be administered differently than the Rasmussen Fund, although Jan doesn't have the details yet. We need to get a copy of Peter's letter. The original gift was in the form of stocks and was supposed to go into WU's portfolio, but now it is in a cash account. Eric will follow up with Cathy Gaskin.
- Jan is still waiting to hear about the source of the \$1000 gift in honor of Kathy Fletcher.

## Information Services:

- Dave gave Jinx some Google Docs 101 training.
- One new membership application was received.
- Dave has been updating schedule changes on the website.

## Technical Services:

- GwenEllyn worked with Jinx regarding emails to presenters. The February presenters need a reminder that we will continue on Zoom.

## Curriculum Committee:

- Jinx will look for additional members of the Curriculum Committee. She is trying to compile ideas for the committee including breaking up the committee to start contacting people.
- The goal is to have the Fall 2022 program complete by the end of May.

- Don Gallagher and Wayne Wallace have offered to put together a few programs that can be offered as last minute replacements should a scheduled presenter not be available.

### **Membership Committee:**

- The new members brought on in September 2021 have never met on campus. Vernelle will send out a request asking for volunteer mentors for those new members who want one.

### **Secretarial Services:**

- No report

### **Social Services:**

- We will have a Zoom Coffee Hour on 2/17/2022 at 11am. The theme will be “Catching Up”.

### **University Support:**

- No report

### **Other Business:**

- Don Beckman volunteered to be the Co-Director of Membership Services. He has the spreadsheet knowledge to be great at the job. Dave moved that Don be appointed to fill the current opening, Priscilla second. Pass
- Discussion about our Fall 2022 schedule. Do we want to continue meeting two hours a day and two days a week, or change up the schedule? Jinx has heard from people who are hesitant to return to four hours a day, two days a week (the pre-Covid schedule) because
  - it's hard to stay alert for the afternoon sessions after lunch,
  - more personal time is the new normal,
  - historic low attendance for afternoon sessions.
  - Other possible variations might be 3 hours a day/two days a week, four hours a day but just one day per week, the pre-Covid schedule.
  - Jinx will work with Dave and GwenEllyn on a poll to be sent to all members listing some of the many scheduling options. The purpose of the poll is to get a general idea of preferences; the Board will make the decision.
- RE board terms and limits—Joan needs each board member to let her know when we came onto the board, and whether we were re-elected after that,
- By-laws—they currently look more like a list of membership policies and procedures than by-laws.

Submitted by Tracy Ragland