

ICL Board Meeting Minutes

May 15, 2023

Virtual Zoom Meeting

Present: Joan Robinson, Priscilla Hibbard, David MacMillan, GwenEllyn Anderson, Vernelle Judy, Don Beckman, Eric Reif, Chris Duval, Monica Gillooly

Absent: Jan Petroski, Brenda Kidder, Maureen Elliott, Sally Schriver

Guests: Karen Konick, Linda Williams, Florence Bajaj, Dee Iltis

Meeting was called to order at 1:06 pm.

Minutes from the April 10, 2023 board meeting were approved. GwenEllyn moved and Vernelle seconded.

Old Business:

- **Survey Results:** Board members discussed the results of the recent ICL member survey. 112 surveys were returned out of our total membership of 160. Monica said that the takeaway as far as curriculum was that just as many people who wanted more of certain subject areas, wanted less of the same areas. So the curriculum committee did not get any actionable input in this regard. About half of the respondents wanted to have fewer afternoon classes which will be reflected in the fall semester when ICL has only one afternoon a week scheduled with speakers. It was noted that our demographics have changed since the pandemic, so it may be helpful next time to ask how long each respondent has been involved with ICL, so we can see if there are any trends. As of the fall semester, ICL will have approximately 80 seasoned members and 80 newer members.

New Business:

- **Membership Policy:** After discussion, it was determined that Joan will work on alternative language which encourages (rather than requires) members to attend a minimum of 50% of classes, as well as participate actively in various committees and volunteer activities of ICL.
- **Change to Board Meeting Format:** Joan has asked that in order to save time in the board meetings, we structure our board meetings to discuss old and new business prior to the committee reports and that the reports be submitted in writing prior to the board meeting each time. Monica moved and Priscilla seconded a motion to affirm Joan's suggestion. Motion carried unanimously.
- **Summer Meetings:** It was determined that we will not have board meetings in June or July, but will have a board meeting in August in order to discuss old business and any new business related to the upcoming fall semester.

Executive Director Report: Joan Robinson

- Joan indicated that she will be meeting with WU representatives over the summer to discuss diversity in our membership, as well as other ICL related issues.

Committee Reports:

- **Financial Services:** Jan was not present, but submitted a financial report linked below
 - [May 2023 Financial Report](#).

- **Curriculum Services:** The balance of topic areas for the Fall term of 2022 and the Spring term of 2023 were as follows:

Spring 2023 (Fall 2022)

Applied Sciences: 9 (3)

Humanities: 11 (11)

Natural Science: 10 (2)

Social Sciences: 17 (12)

The Arts: 14 (11)

Monica indicated that there will be a meeting with Joan, the curriculum co-directors, and Jeanette Flaming in the summer to discuss the future of Great Decisions presentations. There is consideration of having them as a small group discussion once a month on a Thursday afternoon. Jeanette has chosen the next 3 Great Decision presentations and assigned ICL members to coordinate them. The balance of the fall semester speakers have been scheduled, which include potpourris in science, writing, and music.

- **Membership Services:** At this point we have 28 seats to fill for the fall semester. There are some others who have not paid for the fall semester, but have not responded to the inquiries of the membership co-directors, so there may be more openings. Meetings are being scheduled for new member orientation and will include the curriculum co-directors. Vernelle noted that many of our newer members find that they have busy lives with volunteering and other activities, which makes their attendance at ICL a challenge at times. However, of those who have joined, many have been diving into the various committees and volunteer opportunities ICL provides. It is clear that with almost half of ICL members having joined in the last couple of years, our dynamics are changing. The ICL waiting list has never been shorter and we may want to consider advertising ICL in the future, perhaps through a brochure to be placed in community locations. Don has created a booklet of how membership services operates to provide guidance to future directors.
- **Social Services:** Priscilla noted that we served 85+ members and guests at the April 27 luncheon. There is a planned coffee for the first day of fall classes on September 7. Maureen Elliott has taken over Dee Iltis' spot on the social services committee. She will plan the coffees and luncheons, with Priscilla's assistance. Get well cards were sent to Wes Robinson and Jean Rover in late April. Sympathy notes were sent to Patricia Lundeen in late April and Hardin King in early May. Please let Priscilla know if an ICL member needs an encouraging message over the summer months. Dee has created a booklet to orient new social service directors on protocols.
- **Information Services:** Dave reported that he posted the financial report from Jan and posted the annual meeting minutes online. He also removed board member Dee Iltis and

added Maureen Elliott to the board list online and on the spreadsheet reports. Dave also updated the board access to the board Google docs and updated the Google Group email list for the board, as well as working on updating the spreadsheets. He began work on the Membership Directory for 2023-2023 by creating a cover page, title pages, a calendar page, and a Memorial page. Dave is working on the information services job description.

- **Technical Services:** GwenEllyn has obtained a key to the closet in Kaneko Hall which makes it convenient. She will be promoting the hearing aids in the fall to assist members with hearing issues.
- **University Support Services:** No report
- **Secretarial Services:** No report

The next board meeting will be on **August 14, 2023**, at 1 pm, via Zoom.

Meeting was adjourned at 2:36 pm.

Submitted by Chris Duval, Secretary