

# ICL Annual Meeting Minutes

May 2, 2024

Kaneko Auditorium

**Present:** Joan Robinson, Jan Petroski, David MacMillan, GwenEllyn Anderson, Don Beckman, Eric Reif, Chris Duval, Sally Schriver, Vicki Pedone

**Absent:** Priscilla Hibbard, Dee Iltis, Brenda Kidder

**Guests:** All ICL members present following the end of term morning class

**Meeting** was called to order at 11:20 am.

## Executive Director Report: Joan Robinson

- Dues and Membership Limits: According to the ICL Constitution, members are to be advised at the Annual Meeting regarding the amount of dues for the next academic year and of the limit on the number of members. Dues for the academic year will remain at \$165. The number of members will continue to be limited to 160.
- Donations from ICL: The board voted to donate \$1500 each to Willamette Academy and to the Jerry E. Hudson Endowed Book Fund. The Willamette Academy is an out-of-school college access program at WU that serves students by providing additional support through mentoring, tutoring, monthly Saturday sessions, and a summer camp. It particularly serves students who are historically underrepresented in higher education: low-income, people of color, recent immigrants, or those who would be first-generation college students. The Jerry E. Hudson Endowed Book Fund assists students with financial need in purchasing textbooks. The fund was established by ICL in 1997.
- Joan introduced and thanked the following board members for their service during the 2023-2024 academic year: Joan Robinson, Executive Director; Sally Schriver, Past Executive Director; Brenda Kidder and Vicki Pedone, Co-Directors of Curriculum Services; Jan Petroski, Financial Services Director; Don Beckman and Chris Duval, Co-Directors of Membership Services; Priscilla Hibbard and Dee Iltis, Co-Directors of Social Services; Dave MacMillan, Director of Information Services; GwenEllyn Anderson, Director of Technical Services; Eric Reif, Director of University Support Services; and Judy Quenzel, Director of Secretarial Services.
- Joan also thanked others who provided services to ICL during the 2023-2024 academic year including members of the Curriculum Committee, those who assisted with Social Services events and members who gave or sponsored various presentations.
- ICL Volunteer Pins were given to those who warranted special recognition, including: members leaving the board: Dee Iltis (5 years on the board), Priscilla Hibbard (5 years on the board), Vernelle Judy (past Co-Director of Membership Services), Tom Zook (Chair of the Hanni Scholar Committee since 2017), Solveig Holmquist (serving as longest member of the Curriculum Committee and leading Music presentations), Don Gallagher (organizer of many Potpourris and Up Close and Personal presentations), and Chris Duval (former Director of Secretarial Services).
- Joan welcomed new members of the board effective today, including: Social Services Co-Directors, Colleen Spedale and Debbie Robinson, and Co-Directors of University Support Services, Helen Mazur-Hart and Tom Hibbard, Co-Directors of University Support Services.

## **ICL Restructure:**

- Upon WU's determination that they wanted to change ICL's relationship with the university, the board voted to take steps to become a non-profit 501 (c) (3) organization. A lawyer, Jacob Sinclair, of Collier Law, has been hired by the board to represent us in this endeavor. The lawyer has agreed to serve as our registered agent for incorporation purposes. In due course, we will get insurance and a bank account and hire an accountant. At this point, WU will hand over our funds for us to manage including the general fund (dues) and the special fund (gifts from Rasmussen, Ronai, and Fletcher). The board will create a set of by-laws in place of our current constitution.
- A new MOU is being drafted and will likely be signed over the summer. At this time it appears that ICL will be able to continue to meet in Kaneko or another suitable location at WU without cost to us of renting a space, including occasional use of Cone Chapel. It is not clear at this time whether we will continue to have Compass Cards which allow us access to the building (but we will be given access in some manner), as well as library privileges, and discounts at Goudy. It is also not known if we will continue to have email access and mail access, though it is hoped that we will.

## **Questions and Comments from the Floor:**

- A member noted that the board might want to check with the lawyer as to whether we need to dissolve our current organization's constitution as we move forward.
- Will we have the same access to professors to make presentations? It is likely that this will not change, although the honorarium payment process might need to be modified by our Financial Services Director.
- It was asked if we might be able to go back to having classes in Ford Hall. No. This building is being used by WU students and in the past, our movements and breaks were found to be disruptive to their learning processes.
- Will there be changes to the Hanni Scholar program? No, it will remain the same.
- Several members asked that ICL members tell others about ICL in order to increase the participation, which has declined since the Covid era. Also, to let people know that the waiting list is very short and we no longer have 2-3 years of waiting to join a class.
- Will the mission and values of ICL as reflected in the current constitution stay the same? Yes.
- Are there other similar organizations in Oregon? Yes, other organizations similar to ICL do exist in Oregon, including U of O and OSU, but none with our longevity and structure of presentations.
- A member mentioned that some of ICL's pre-Covid presentations were filmed and are being shown on Channel 21-CCTV. It was noted that it would be beneficial if ICL could continue filming some of the ICL presentations and put them on the CCTV Channel. Joan indicated that this is the board's plan.
- A member thanked Joan Robinson for her leadership during this term.

Meeting was adjourned at 12 noon.

Submitted by Chris Duval, Acting Secretary