

# 2015 STUDENT SALARY SCHEDULE

## Willamette University

Undergraduate and Graduate Students Employed in Student Employment/Work-Study Roles  
Effective January 1, 2015: Only those below the new minimum wage need to be changed January 1.  
All others may be updated in the next fiscal year, June 1, to reflect the next year of experience.

### Level I (Clerk/Assistant)

Requires basic knowledge, skills or abilities. Under immediate supervision; performs routine tasks which can be learned relatively easily and require only nominal judgment, analytical, or decision-making skills. Primarily service-related work. Examples of possible jobs in this category follow:

Department Assistant I	Lighting Assistant	Box Office Clerk	Mail Sorter
Office Clerk	Athletics Assistant I	Library Assistant I	Receptionist
Secretary	Bookkeeper	Information Desk Clerk	Safety Office Assistant (non-field)
Set-up Assistant	Media Assistant	Stage Hand	Bistro Staff

1st Year of exp: \$9.25      2nd Year of exp: \$9.50      3rd Year of exp: \$9.75      4th Year of exp: \$10.00

### Level II (Assistant/Technician)

Requires intermediate knowledge, skills, or ability or previous training. Under general supervision, performs routine and non-routine tasks, which require higher-level on-the-job training and/or specialized skills (writing, construction, etc.). May involve work that has higher level safety exposures.

Department Assistant II	Maint/Facilities/Grounds I	Intramural Act. Asst. Cord	Athletics Assistant II
Computer Lab Assistant	Graphic Artist	Language Lab Assistant	Driver
Tutor	Photographer	Piano Accompanist	Painter I
Bookstore Night Cashier	Parking Enforcement	Writing Center Assistant	Art Assistant II

1st Year of exp: \$9.45      2nd Year of exp: \$9.70      3rd Year of exp: \$9.95      4th Year of exp: \$10.20

### Level III (Technician/Specialist)

Requires advanced skills, knowledge from prior experience or other training. Under general supervision, performs a variety of skilled tasks requiring previous experience and/or specialized education, or performs work requiring considerable discretion in judgment and decision-making, including responsibility for coordinating the work of a group of lower level student employees. May also have higher exposure to information of a confidential nature, and work has potential of more considerable impact to University.

Art Assistant III	Maint/Facilities/Grounds II	Summer Switchboard Operator	Editor
Publicity Manager	Teaching Assistant	Mailroom Team Leader	HR Assistant
Financial Aid Assistant	Recruiter	Tech. Assistant WITS	Tour Guide
Intramural Activity Coord.	Research Assistant	Department Assistant III	Scene Shop Supervisor
Athletics Assistant III	Technical Specialist		

1st Year of exp: \$9.65      2nd Year of exp: \$9.90      3rd Year of exp: \$10.15      4th Year of exp: \$10.40

### Level IV Supervisor/Manager/Graduate Research Assistant/Graduate Assistant

Generally reserved for graduate students involved in lab activities or research, this level may be used for student positions that involve highly specialized training and/or knowledge to perform successfully. If not being used for lab and research, supervisor should consult with HR to determine appropriateness of using this range/grade. Other appropriate uses may include management or supervision of student crews, or full supervision over projects where significant time is spent pre-planning materials and time with significant impact if unsuccessful. Includes the following positions:

Lab Manager I and II	Research Assistant	Graduate Assistant
Graduate Research Assistant	Student Leadperson I and II	Student Manager

\$10.50 to \$18.00 per hour, depending on position, experience, and service.