
Important Fall Semester Information

7 messages

Jeffrey Dobbins <jdobbins@willamette.edu>

Fri, Aug 14, 2020 at 6:50 PM

Dear all -

After all the planning, we are excited for the semester to finally start. Below are a few important notes about building access and other matters this semester. Please read carefully through this entire email. (Thorough reading is, after all, an important legal skill...)

1) Minor Fall Schedule Changes: There are a few minor changes to room locations, etc., in the fall schedule. See the attached FA20 WUCL Schedule as well as the [WUCL 1L Fall Schedule](#) (for 1Ls only!). In particular, note:

- LRW sections -02 and -04 (as well as Profs. Cunningham-Parmeter's Contracts Class and Prof. Tamayo's Torts class) will meet in **Room 218** (not 242) this semester.
- Prof. Diller's COVID-19 course, offered on Monday and Wednesday mornings from 9:30-10:30, will be offered entirely through zoom. Contact him for more information if necessary.
- All clinics except for the T&E clinic will be offered in person. T&E clinic remains in person. Contact your clinical instructor for more information if you need it.

2) Access Week Assignments: Your ability to access the building this year will depend on which access week you are assigned to. We have divided students and staff in the school into two separate Access Weeks; you can [find your Access Week Assignment in this document](#). You can also [find here a schedule of which access weeks occur when during the semester](#). In essence, the first week of classes is Access Week A, and then we alternate A/B throughout the semester with only the week of October 5-9 being a little different (see the schedule).

It is very important for the health of the community and our plans that you only come to the building on your assigned Access Week. There are only three exceptions to this principle, but in each of these cases, if you are in the building during a week that is NOT your assigned access week, we would ask that you not linger in the building unless absolutely necessary, you stay out of common spaces, and that you restrict your movement in the building to the places that you absolutely need to be and that you limit your interactions with others to the fullest extent possible. The exceptions are:

1) If you are enrolled in the few upper level classes that are scheduled to meet in person, you may be in the building in the period leading up to, during, and immediately after those classes.

2) If you completed the survey last week requesting space in the building during weeks that are not your Access Week, we will be in touch with you to assign you to a space. During your off weeks, we will ask that you follow the non-access week protocol and severely limit your presence in the building outside of your assigned space.

3) If you absolutely need access to the building on a week other than your Access Week and are not in the prior two categories, please email me to explain why and we will address access separately.

3) In-building Access Week Protocols:

On your access weeks, you will be able to be in the building to use the library, attend classes, and be in socially distanced common spaces between 9am on Sunday and 9pm on Saturday of that week. Our continued ability to access these spaces, however, depends on your willingness to comply with University protocols regarding access to the space during these times.

Under university protocols, however, you must keep a mask on in the building, practice social distancing rules, and follow building movement pathways (these will be posted). Keep your own space clean at all times, and just remain attentive to maintaining distance. Be alert to restroom capacity; you should not enter the restroom if you cannot maintain 6' of distance. **Please DO NOT move furniture;** it has been placed at 6' distances throughout the building (in many cases, personally by faculty and staff) and we will be unhappy if it's moved -- not to mention that these spaces will likely be closed if these limits are not complied with. Lockers and kitchens will be closed for the time being. **Please** comply with these principles whenever you are in the building.

Classrooms will be cleaned in compliance with CDC guidelines at the end of each day, but as you enter the room for each class, you should plan to take a sanitizing wipe from the dispensers, use that to wipe your space before sitting, and

then dispose of the wipe as you exit the room at the end of class. Sanitizer will also be available in the rooms; please use it liberally.

4) Library Study Space: Thank you to those of you who responded to the survey linked in my email of August 4. Those of you who indicated a need to have access to the building on both Access Weeks will be contacted separately with instructions. For those who indicated a need to have assigned carrel space, the library has assigned carrels that you can use during your assigned Access Week (you will find carrel assignments, if any, listed on the [Access Week Assignment sheet](#)). For all others, socially distanced space in the library will be available to those not assigned carrels on a first-come first-served basis; there will be a method for "checking out" space in the library that will reset at the end of the week. There should be plenty of room. That said, if you've only now realized that you really will need assigned space in the building during your access week, [you can complete this form](#) (login to your Willamette Google account first) and we will see what we can do. Again, when in the library, please follow social distancing rules and entrance / exit pathways while in the library. (Enter only through the main entrance; exit through the top and bottom floors.) Masks must remain on while you are in the building.

5) Lane Changes & Notifications: We have explained that there may be times during the semester when we may have to shift from lane 1 (which involves some in-person instruction to the extent possible) to lane 2 (building open, but no in-person classes) to lane 3 (building closed). For a more complete summary review of our lane changes, please watch [this](#). We are hoping that the Access Week plan will permit us to limit lane shifts to single Access Weeks of students at worst, though this will depend on the community's ability to comply with the Access Week protocols. If we need to change lanes, we anticipate using the Willamette University Text Notification System, so please opt in for those alerts if you have not already.

Our presumptive "lane change" triggers are as follows: We will change lanes for a particular Access Week from Lane 1 to Lane 3 (i.e. we will require people in a given Access Week to stay away from the building) if there is a symptomatic test by someone in an Access Week group who was in contact with others in the building sometime in the two days prior to symptom onset. We will notify you by text of this lane change so, again, please make sure you are signed up to receive University text alerts. If the test returns negative, we will email you to let you know that the regular schedule can resume. If someone in an Access Week tests positive, we will move to Lane 3 for that Access Week for a period of 14 days from that person's last known presence in the building. By the way, if you've read this far, email me the word "thorough"; I'll give a starbucks gift card to the first three people who do so.

6) First Assignments & Copies of Books: We know that many of you whose books are not yet available would like to access the library in order to copy assignments for the first few days of class. Because libraries are not permitted to allow books to be used by different patrons without several days of book quarantine between use, the **library will not have reserve books available this semester**. [Please complete this form](#) (login to your Willamette google account first) if you will need scanned copies of initial assignments of course readings, and we will be in touch ASAP with electronic copies if we have them, or to ask you to scan the relevant readings and provide a copy of that scan so that we may also share it with others.

Whew! We're almost there. Thank you for reading, and we will look forward to seeing you in class.

JCD

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Jeffrey C. Dobbins
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& Associate Dean for Academic Affairs
Willamette Univ. College of Law
[245 Winter St. SE](#)
[Salem, OR 97301](#)
Phone: [503-370-6652](tel:503-370-6652)
Fax: [503-370-6375](tel:503-370-6375)
jdobbins@willamette.edu
<https://willamette.edu/law/faculty/profiles/dobbins/index.html>

 **WUCL 2020 Fall Schedule - version 8-14-2020.pdf**
156K

Jeffrey Dobbins <jdobbins@willamette.edu>

To: "Brian R. Gallini" <bgallini@willamette.edu>, Melodye Mac Alpine <mjmacalpine@willamette.edu>, Ashley Stovin <atown@willamette.edu>

Sat, Aug 15, 2020 at 6:47 AM

Another

Sent remotely...

----- Forwarded message -----

From: **Alexis Borquez** <amborquez@willamette.edu>
Date: Sat, Aug 15, 2020, 03:26
Subject: Re: [law-students] Important Fall Semester Information
To: Jeffrey Dobbins <jdobbins@willamette.edu>

Dean Dobbins,
"thorough", but I doubt I'm in the first three people to do that. Either way I wanted to thank you and the WU staff for being so on top of alerting us of how the semester is going to work as well as backup plans. These are stressful times and the fact we're clearly prepared is a blessing.

I do have a question regarding what we should do about eating breaks? Would it be best to assume I'll have to eat outside or in my car in order to maintain mask wearing protocols in common rooms?

Thank you for your time and hard work,

Alexis Borquez

[Quoted text hidden]

Jeffrey Dobbins <jdobbins@willamette.edu> Sat, Aug 15, 2020 at 6:49 AM
To: "Brian R. Gallini" <bgallini@willamette.edu>, Melodye Mac Alpine <mjmacalpine@willamette.edu>, Ashley Stovin <atown@willamette.edu>

One more... Well done, all!

Sent remotely...

----- Forwarded message -----

From: **Kara Parker** <kbparker@willamette.edu>
Date: Sat, Aug 15, 2020, 06:12
Subject: Re: [law-students] Important Fall Semester Information
To: Jeffrey Dobbins <jdobbins@willamette.edu>

Ha! I'd actually rather have prompt and thorough classmates when it comes to this stuff than a Starbucks gift card, so I hope your inbox overflowed with the word "thorough."

You all have done such an outstanding job of planning around Covid and thinking ahead. So appreciative of all your efforts. I'm optimistic they'll pay off and that we'll be able to stay in Lane 1 to the extent the governor allows.

On Fri, Aug 14, 2020 at 11:55 PM Jeffrey Dobbins <jdobbins@willamette.edu> wrote:

Fifth! Very close. Thanks for being careful about these -- it's appreciated on our end! See you shortly. JCD

On Fri, Aug 14, 2020 at 7:27 PM Kara Parker <kbparker@willamette.edu> wrote:

Thorough!

On Fri, Aug 14, 2020 at 7:09 PM Jeffrey Dobbins <jdobbins@willamette.edu> wrote:

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Kara Parker

Willamette Law Class of 2023

[Quoted text hidden]

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Kara Parker

Willamette Law Class of 2023

Brian Gallini <bgallini@willamette.edu> Sat, Aug 15, 2020 at 9:14 AM
To: Jeffrey Dobbins <jdobbins@willamette.edu>, Melodye Mac Alpine <mjmacalpine@willamette.edu>, Ashley Stovin <atown@willamette.edu>

Really good stuff here – thank you Jeff!

[Quoted text hidden]

Jeffrey Dobbins <jdobbins@willamette.edu>

Sun, Aug 16, 2020 at 10:06 PM

To: Law Office of Student Affairs <law-osa@willamette.edu>, College of Law Admission <law-admission@willamette.edu>,
Jeff Dobbins <jdobbins@willamette.edu>

Jeff Dobbins <jdobbins@willamette.edu>

Bcc: lawstaff@willamette.edu

Hi all --

Just a short email with few additions / corrections to my Friday email (and yes, the prizes have been claimed; thank you for your thoroughness!):

1) Clinics will all be offered via zoom except for T&E clinic, which will be in person. Again, contact professors for more information.

2) Officers / members of student organizations that have access to separate space in our buildings should follow their Access Week schedule. During weeks that you are in the building, you can use the organization space for the relevant student organization, but please strictly comply with social distancing rules in the building. (For example, even if 10 members of the Willamette Law Mask Appreciation League are in Access Week A, that doesn't mean that all 10 of them can fit in their relatively small office.) Note that any time you are in a common space or a separate room (i.e., a room with a door) at the law school, you should be wearing a mask, as you should also be in rooms with closed doors that have more than one person in them.

3) We have established a building flow pattern marked by signs that attempt to keep students moving in the same direction throughout the main building; we ask that you do your best to follow it. A very rough schematic diagram is attached; you can also review the signs that have been posted in the building. Note, however, that while the marked direction of movement is preferred for everyone, especially when the building is busy, **any students with mobility issues are welcome to move through the space as necessary in order to get to where they need to go in a safe and timely manner.**

4) Zoom assistants helping with classes that meet in person every week **may enter the building on their off week**, but should use non-access week protocols and seriously limit their exposure to others.

5) I know that many students hope to use the building as a quiet study space, and this is the point of us keeping the space open even under Lane 2. Note, however, that WITS has informed us that if everyone in the building connects to zoom in order to participate in their remote classes, we're likely to suffer from bandwidth limitations either at the law school or at the University as a whole. In order to avoid this, **we would strongly prefer that you participate in zoom classes from home, rather than at the law school**, if you have the means and opportunity to do so effectively. This isn't an absolute bar -- sometimes connecting at the law school will be the only option - but merely a request that we all pitch in to avoid difficulties for everyone. In addition, of course, it will be hard to participate fully from carrels in the library given the need to try and stay reasonably quiet, and despite (and because of) social distancing, our space at the law school is at a premium. If you absolutely must connect to remote classes while in the law building, **please** bring headphones so you do not disturb others.

I think that's it. We're really looking forward to seeing the 1Ls at orientation starting tomorrow morning, and to connecting with everyone in classes starting the week of Monday the 24th.

Best --

JCD

On Fri, Aug 14, 2020 at 6:50 PM Jeffrey Dobbins <jdobbins@willamette.edu> wrote:

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Whew! We're almost there. Thank you for reading, and we will look forward to seeing you in class.

JCD

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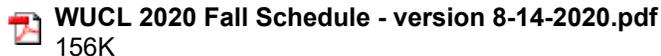
Jeffrey C. Dobbins
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& Associate Dean for Academic Affairs
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<https://willamette.edu/law/faculty/profiles/dobbins/index.html>

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2 attachments



WUCL Movement.jpg
129K



WUCL 2020 Fall Schedule - version 8-14-2020.pdf
156K

Jeffrey Dobbins <jdobbins@willamette.edu>
To: Law Faculty <lawfac-plus@willamette.edu>

Tue, Aug 18, 2020 at 6:17 PM

Hi all --

I'm forwarding below a set of emails that I've sent to students trying to lay out our plans for accessing the building and moving forward with classes this term. THIS IS JUST FYI! YOU DON'T HAVE TO READ THIS, so feel free to move on, especially if you're teaching fully remotely this fall (or not at all). But if you're interested in how we're communicating with students about being in the building, etc. this is a good place to start. Happy to answer questions if you have them. I'd suggest starting with my long email at the bottom, then reading the one immediately below.

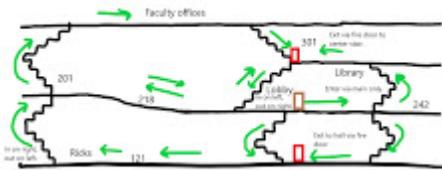
Jeff

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2 attachments

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Ashley Town <atown@willamette.edu>
To: wucl-fall-adjuncts-kf@willamette.edu

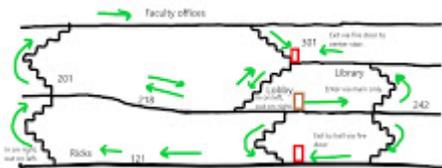
Wed, Aug 19, 2020 at 9:00 AM

Hi all --

I'm forwarding below a set of emails that I've sent to students trying to lay out our plans for accessing the building and moving forward with classes this term. **THIS IS JUST FYI! YOU DON'T HAVE TO READ THIS**, so feel free to move on, especially if you're teaching fully remotely this fall (or not at all). But if you're interested in how we're communicating with students about being in the building, etc. this is a good place to start. Happy to answer questions if you have them. I'd suggest starting with my long email at the bottom, then reading the one immediately below.

Jeff Dobbins
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