

DEPOSIT Policy – WU Sponsored Off-Campus Study Programs

Effective February 1, 2020 for 2020-2021 programs

See “Accept” materials in the portal for the required deposit amount and payment deadline. The deposit goes into the student’s WU student account for use towards the applicable semester or summer program.

Summer Program deposits: Summer program deposits are strictly non-refundable due to WU’s immediate financial commitment toward program expenses. Should the student withdraw, the deposit is forfeit and non-recoverable costs will be billed to the student’s account. Details of costs are outlined in the Financial Agreement signed by students who Commit to their program.

Semester/Academic Year Programs deposits: In the case of withdrawal after deposit payment, student will retain use of those deposit funds (a “refund”) in the student account contingent on: 1) whether any funds have been disbursed or committed on behalf of the student towards expenses prior to the withdrawal (non-recoverable costs) and 2) the length of time prior to the start of the program. The Office of International Education is responsible for determining non-recoverable amounts and billing students for those costs.

Non-recoverable costs will be billed to and paid by the student via their WU Student Account. The student is also responsible for any WU tuition amounts that are due, based on WU tuition refund policies. *Tuition* refund policies are not determined by the OIE.

DEPOSIT REFUNDS (Refund means the student retains use of deposit funds that are in the student account.)

Deposits will be used first to cover any non-recoverable costs from the program.

Schedule: AFTER all non-recoverable costs are accounted for and refund policies for the specific programs are met, the following deposit return schedule applies.

90 days or more *	90% retained by student minus any non-recoverable costs ** (This could be zero retained if non-recoverable costs exceed the deposit amount.)
89 – 61 days *	50% retained by student minus any non-recoverable costs
60 days or fewer *	Student forfeits all of the deposit amount plus will be billed/ responsible for any balance remaining on non-recoverable costs

* Prior to official program start date.

** There is a **\$30 fee** that is non-recoverable by WU at the point an application is accepted for off-campus study. That fee is deducted from any deposit refund at the point of withdraw.

The Office of International Education works with program providers and WU Student Accounts wherever possible to recover funds that have already been disbursed and in accordance with published refund/withdraw policies of all parties involved.