

Shaded Area for Print Services Use Only

1000 _____ v80 _____ c60 _____ c4000 _____

Variable Data _____ Proof Requested _____ Proof Approved _____ Total: _____

WILLAMETTE UNIVERSITY PRINT SERVICES

EXAM

503-370-6717 printdesign@willamette.edu



Today's Date: _____ Date Needed: _____

Contact Name: _____

Department Account No. _____

Account Name: _____

Telephone/Extension: _____

Deliver Job to (location): _____

Will Pick Up at Print Services No. of Copies: _____ No. of Original Pages: _____

SPECIAL INSTRUCTIONS:

Empty box for special instructions.

CHOOSE GENERAL FINISHING OPTIONS:

ONE SIDED TWO SIDE STAPLE PUNCH UN-COLLATED CUTTING FOLD SCORE

BLACK PRINTING OPTIONS:

WHITE-REGULAR COPY PAPER

Choose from available sizes below

8½ X 11 8½ X 14 11 X 17

COLORED PAPER 8½ X 11 11 X 17

Choose from available colors below

- Opaque White Lime Ice Blue
- Ivory Lemon Rose
- Blue Orange Pepper
- Yellow Gray Vanilla
- Green Pink

CARD STOCK COLORS 8½ X 11 11 X 17

Choose from available colors below

- White Red Green
- Ivory Orange Vanilla
- Yellow Blue

COLOR PRINTING OPTIONS:

*COLOR PRINTING INCLUDES PREMIUM STOCK

Choose from available sizes & stock "weight" below

PAPER CARD STOCK

8½ X 11 11 X 17 12 X 18

Other: _____

LARGE FORMAT PRINTING SIZE: _____

Notes: _____

ADDITIONAL SERVICES

- Tabs-set of 5
- Lamination
- Coil Binding
- Hot Tape Binding
- Booklet Finish
- Shrink Wrap