



Willamette University
900 State Street
Salem, OR 97301

Academic Listener Application

Note: Before returning this form to the Registrar's Office, you are required to obtain each instructor's signature approving your attendance in their class. If the instructor gave their approval via email, please print and attach the email to this form.

NAME: _____
(First) (Middle) (Last)

Social Security Number: _____ - _____ - _____

Birth Date: _____ Phone: _____

Home Address: _____

Have you taken a course from Willamette University before? Yes No

I wish to be an academic listener in the following course(s):

Course #/Section	Credits	Course Title	Instructor's Signature
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature: _____



Academic Listener Program
Willamette University

The Willamette University Academic Listener Program allows non-degree-seeking students to attend regularly scheduled classes at Willamette in a non-credit learning environment. As an Academic Listener, a student may participate to a limited extent in classroom discussion, and will not be required to take any examinations or be required to do any class assignments. Student names will appear on class rosters. Academic Listeners are required to attend 75% of the class sessions in order for the final grade of AUD (audit) to be awarded. If this requirement is not met the Registrar may, solely upon notice that the student has insufficient attendance, delete the course from the record.

In order to be an Academic Listener, you need to do the following:

- 1) Attend the first meeting of all classes in which you wish to enroll.
- 2) Before the add/drop deadline, take the Academic Listener Application (on the other side of this sheet) to the instructor of each class, and have them sign it. *Alternatively, you can inquire and receive their permission via email.
- 3) Return the completed forms (application + vaccination requirement form) and payment to:

Registrar's Office
Willamette University
900 State Street
Salem, OR 97301

Or return the form in person (we'd like to meet you!) to the Registrar's Office on the 1st floor of Waller Hall. **NOTE: We currently only accept payment by check.**

The fee for enrollment as an Academic Listener is:

College of Arts & Sciences

	Four Credit Course	Two Credit Course
Students under 65	\$60.00	\$30.00
Students 65 or older	\$40.00	\$20.00

College of Law

\$50.00 per course

For more information, call the **Registrar's Office** at (503) 370-6206 or email registrar@willamette.edu.



Willamette University Vaccination Requirement

Willamette University joins a growing list of colleges across the country that are requiring all students, faculty, and staff to be fully vaccinated against COVID-19. This vaccination requirement applies to all students attending Willamette, including full-time and part-time students, undergraduate and graduate students, domestic and international, residential and non-residential students, and those in both degree and non-degree granting programs.

Students (including Academic Listeners) are expected to be fully vaccinated prior to their arrival on campus. "Fully vaccinated" means that two weeks have passed since you have received all necessary doses of the vaccine you were given.

Please enter the dates of your COVID vaccine(s):

Moderna

Dose 1: _____

Dose 2: _____

Pfizer

Dose 1: _____

Dose 2: _____

Johnson & Johnson

Dose 1: _____

PLEASE INITIAL: _____ I agree to comply with all masking and distancing requirements.

Request for Exemptions:

*Please note that Academic Listener Applications will be **held for review** upon the request for a medical or religious exemption. If approved, the academic listener will be registered for the desired course(s).

____ Medical: Students who are requesting a Medical Exemption for the COVID-19 vaccine will need to submit a letter or document from their doctor indicating why they are unable to receive the vaccine.

____ Religious: I attest that the required Covid-19 vaccine is in conflict with my own firmly held religious beliefs. I am aware that if an outbreak occurs on campus, I may be excluded from campus.

For religious exemption, please proceed to the back of the form

Academic Listeners who have neither been fully vaccinated nor received an exemption by the time they plan to attend classes for the semester may not attend class and may be subject to other requirements or restrictions to support community health.



Willamette University Vaccination Requirement
REQUEST FOR RELIGIOUS EXEMPTION

To request a religious exemption from the vaccination requirement, please answer the following questions:

Please identify your sincerely held religious belief, practice, or observance that is the basis for your request for an exemption as a religious accommodation.

Please explain how your sincerely held religious belief, practice, or observance conflicts with the University's COVID-19 vaccination requirement.

Please provide any additional information that you think may be helpful in processing your religious accommodation request.

By signing below, I understand that if my request is approved, I will be required to follow all university policies and guidelines relating to unvaccinated students, including taking protective measures such as wearing a mask and maintaining social distancing.

Signature: _____