

## SAGE Reference for Students

SAGE is a tool designed to help students plan their path to degree completion. Students may create a plan for future semesters, schedule course sections, track progress, request review of their plan by their advisor, and register for courses all in one place.

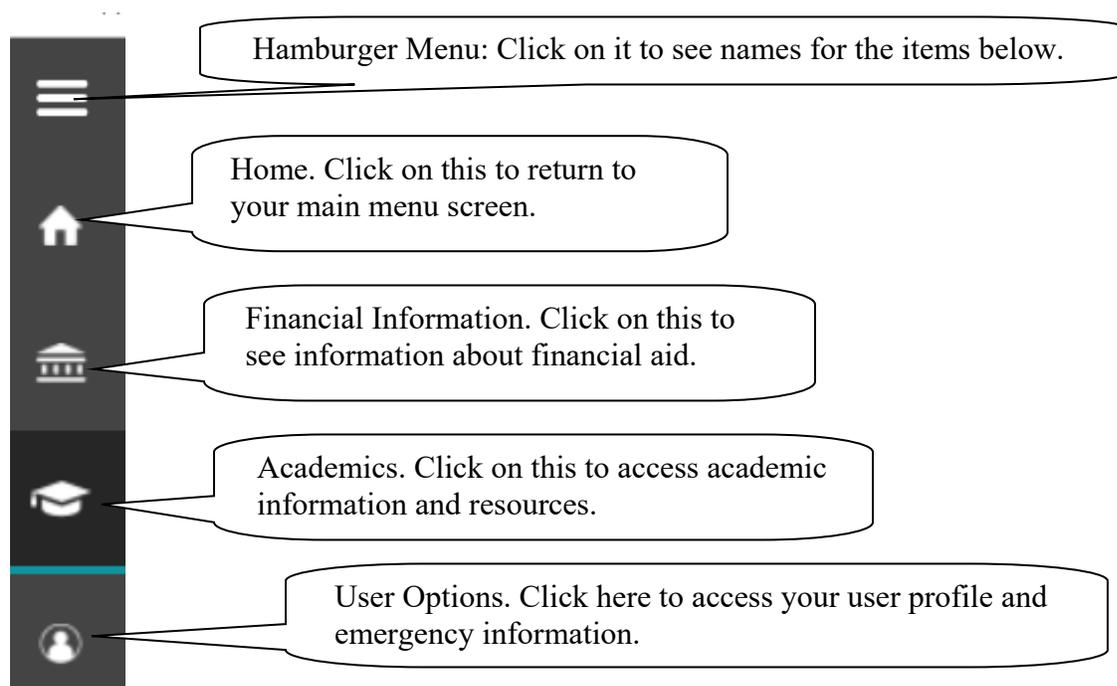
Faculty assist along the way by reviewing and approving plans and helping students move planned courses around to ensure timely degree completion.

### Log onto Self Service

From the Student Portal (<https://portal.willamette.edu/student>), choose SAGE



### System Layout



## Notifications:

Any items listed here will prevent registration. Please contact offices as soon as possible to resolve issues.

Notifications	
 General Registrar's Hold	Please contact Registrar's Office at 503-370-6206 - registrar@willamette.edu
 Student Accounts Hold	Please contact Student Accounts at 503-375-5308 - student-accounts@willamette.edu
 Conduct Hold	Please contact Student Affairs for assistance at 503-370-6447 - conduct@willamette.edu

## SAGE for Students

Click to open



**SAGE for Students**  
Here you can search for courses, plan your terms, and schedule & register your course sections.

### SAGE Overview

[Click here to go to the Plan & Schedule page to register](#)

Click to view your degree audit

Click to plan and register

**1**



**View Degree Audit**  
Start by going to Degree Audit to see your academic progress in your degree and search for courses.  
[Go to Degree Audit](#)

**2**



**Plan your Degree & Register for Classes**  
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.  
[Go to Plan & Schedule](#)

View your current course schedule

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am							
10am		BIOL-345-01	BIOL-342-01	BIOL-345-01	BIOL-342-01	BIOL-345-01	
11am							

# Degree Audit (Progress Toward Degree)

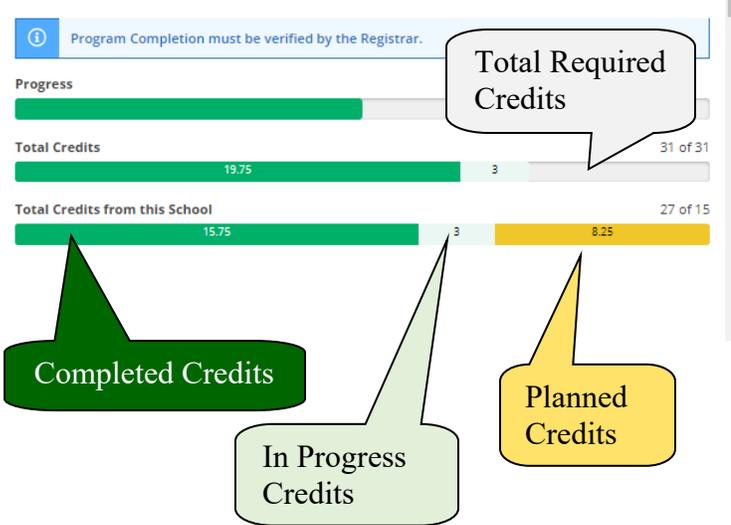
**1**  **View Degree Audit**  
 Start by going to Degree Audit to see your academic progress in your degree and search for courses.  
[Go to Degree Audit](#) Click to open

**Degree Audit** for courses...

BA in Biology (1 of 1 programs) View a New Program Load Sample Course Plan

**At a Glance**

<b>Cumulative GPA:</b>	3.819 (2,000 required)
<b>Institution GPA:</b>	3.819 (2,000 required)
<b>Degree:</b>	Bachelor of Arts
<b>Majors:</b>	Biology
<b>Minors:</b>	Chemistry
<b>Departments:</b>	Biology
<b>Catalog:</b>	2019
<b>Anticipated Completion Date:</b>	5/16/2021
<b>Alternate Catalog Year:</b>	Select catalog year...



Click here to see what effect an alternate catalog year might have (e.g. new vs. old general education requirements.) To officially change to a new catalog send email to [registrar@willamette.edu](mailto:registrar@willamette.edu).

**Academic Programs**

View the degree requirements for any program you are interested in, by searching and selecting a program below.

Search for a program:

- BA in Anthropology
- BA in Archaeology
- BA in Art History
- BA in Asian Studies
- BA in Biology
- BA in Chemistry
- BA in Chemistry (Biochemistry Track)
- BA in Chinese Studies
- BA in Civic Communication and Media
- BA in Classical Studies

Select new program and click "View Program"

## View the Completion Status of Each Degree Program Requirement

Non-English Language	This requirement has been satisfied
Complete 1 of the following 10 items. <span style="color: green;">✔</span> 1 of 1 Completed. <a href="#">Show Details</a>	
Quantitative and Analytical Reasoning	This requirement has been planned
Complete 1 of the following 2 items. 0 of 1 Completed. <span style="color: orange;">✔</span> Fully Planned <a href="#">Hide Details</a>	

A.

### Quant/Analyt Reason

Complete (with a minimum grade of C-) one applied mathematics (QA\*)credit from: CS 141, CS 145, ECON 230, IDS 138, MATH 130, MATH 138, MATH 140, MATH 151, MATH 152, MATH, 153, MATH 163, MATH 239, MATH 266, PHIL 140, PSYC 253, SOC 231.

Complete (with a minimum grade of C-) one applied or theoretical (QA\* or QA) credit from: CHEM 116, CS 141, CS 145, CS 241, ECON 230, ECON 452, ERTH 121, ERTH 333, ERTH 347, IDS 138, IDS 139, IDS 198, IDS 335, MATH 130, MATH 138, MATH 140, MATH 151, MATH 152, MATH 153, MATH 163, MATH 239, MATH 253, MATH 256, MATH 266, PHIL 140, PHYS 110, PHYS 220, PHYS 221, PHYS 222, PSYC 252W, PSYC 253, SOC 231, SOC 401W.

Complete all of the following items. 1 of 2 Completed. ✔ Fully Planned [Hide Details](#)

1. One applied mathematics (QA\*)credit ✔ 1 of 1 Credits Completed. ✔ [Show Details](#)
2. One applied or theoretical (QA\* or QA) credit. ✔ Fully Planned 0 of 1 Credits Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
<span style="color: orange;">✔</span> Planned	<a href="#">PHIL-140</a> Symbolic Logic		18/SP	1
<span style="color: red;">!</span> Not Started	<a href="#">CHEM-321</a> Physical Chemistry I			

The planned course

Other possible courses will be listed as "Not Started"

This requirement has been planned

4. Approved Non-CCM Courses ✔ Fully Planned 0 of 1 Credits Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
<span style="color: green;">✔</span> In-Progress	<a href="#">RHET-362W</a> Telling News: Framing Reality		17/FA	1

And the student is enrolled in the planned course in the current semester.

## Add Courses to Your Plan

3.  
300-Level CCM 0 of 1 Credits Completed. [Hide Details](#)

This requirement is not yet started or planned.

Status	Course	Search	Gr
! Not Started		<input type="button" value="Search"/>	

Click the "Search" button to find available courses to add to the plan.

**PHIL-110 Philosophical Problems (1 Credits)**

A general introduction to the problems and methods of philosophy drawing on classic and contemporary texts. Topics covered may include the existence of God and nature of religious belief, what it means to be a person, the nature and limits of knowledge, and problems concerning the nature of justice, goodness, and moral responsibility. Particular emphasis placed on analyzing, evaluating, and constructing arguments. No student who has taken PHIL 111W can also receive credit for PHIL 110. Note: This course differs from PHIL 111W in not being writing-centered.

Requisites: None

Offered: Fall and Spring, Every Year

Find a course that you hope to take to fulfill the requirement in question

Click "Add Course to Plan"

Note semesters in which the course is typically offered.

**Course Details**

**PHIL-110: Philosophical Problems**  
A general introduction to the problems and methods of philosophy drawing on classic and contemporary texts. Topics covered may include the existence of God and nature of religious belief, what it means to be a person, the nature and limits of knowledge, and problems concerning the nature of justice, goodness, and moral responsibility. Particular emphasis placed on analyzing, evaluating, and constructing arguments. No student who has taken PHIL 111W can also receive credit for PHIL 110. Note: This course differs from PHIL 111W in not being writing-centered.

Credits: 1

Locations Offered: TBD

Requisites: None

 This course is typically offered: Fall and Spring

 This course is typically offered: Every Year

Term:

Note semesters in which the course is typically offered.

Select semester in which you hope to take course.

Click "Add Course to Plan"

# View Plan and Register

**2**



**Plan your Degree & Register for Classes**

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

Click to open

Academics > Student Planning > Plan & Schedule

Plan your Degree and Schedule Search for courses...

Schedule | Timeline | Advising | Petitions

< Spring 2018 +

Register Now

Filter Sections | Save to iCal | Print

Credits Enrolled: 4 Credits Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
10am			CHEM-116Y-02				
11am		CHEM-116-02		CHEM-116-02		CHEM-116-02	
12pm							
1pm		PSYC-210-01		PSYC-210-01		PSYC-210-01	

**CHEM-116-02**  
**Chemistry II**

Registered

Credits: 1  
Grading: Grades  
Instructor: Holman, K  
1/16/2018 to 5/8/2018

Meeting Information

This section has a waitlist

Drop

Use arrows to move between semesters

Add another semester to your plan

View current schedule

## Request Review of your Plan by your Advisor

Plan your Degree and Schedule your courses

Search for courses...

Schedule | Timeline | **Advising** | Petitions & Waivers

My Advisors

- ✕ [Sammy Basu](#)
- ✕ [Meredyth Goldberg Edelson](#)
- ✕ [Seth Cotlar](#)

Request Review

Compose a Note

I've created my plan and I'm ready for you to take a look!

Save Note

View Note History

No

Type your note and click Save Note

Click Advising.

Click Request Review

All of the advisors in this list will receive your message

## Select Course Sections for a Semester

Schedule | Timeline | **Advising** | Petitions & Waivers

< > **Fall 2018** - +

Filter Sections > Save to iCal Print Planned: 2 Credits

	Sun	Mon	Tue	Wed	Thu
<b>ARTS-110: Introduction to Sculpture</b> ✕					
> View other sections	8am				
	9am				
	10am				

Use arrows to move to the semesters for which you would like to choose sections.

Click "View other sections"

Filter Sections ▾ Save to iCal Print Planned: 2 Credits Enrolled: 0 Credits Waitlist

View other sections

1 of 1

ARTS-110-01: Introduction to Sculpture  
 Seats Available: 16  
 Instructor: Opie, A  
 Time: MWF 10:00 AM - 10:50 AM  
 Dates: 8/27/2018 - 12/15/2018  
 Location: TBD (Lecture)

Note that this student currently has 2 credits planned and 0 enrolled

Scroll over available sections to see how they'll work on your schedule. Click your preferred section.

### Section Details

ARTS-110-01: Introduction to Sculpture  
 Fall 2018

Instructors	Opie, A ( <a href="mailto:aopie@willamette.edu">aopie@willamette.edu</a> )
Meeting Information	M, W, F 10:00 AM 10:50 AM 8/27/2018 - 12/15/2018 TBD (Lecture)
Dates	8/27/2018 - 12/15/2018
Seats Available	16 of 16 Total
Credits	1
Grading	Graded
Requisites	None
Course Description	This course will introduce students to the fundamental sculptural processes of addition, subtraction and substitution. Emphasis will be on students executing, understanding and discussing quality craft, successful composition, productive conceptualization and creative problem solving. Students will explore various sculptural methods including steel fabrication, wood construction, plaster construction, assemblage and mold-making.
Additional Course Fees	Fees listed here are in addition to general tuition and fees charged at registration.

Click Add Section.

Close Add Section

## Waitlist

If a course has a waitlist you'll see this:



If you'd like to be on that waitlist, click the Add Section button. Information about how waitlists work is available here: <https://willamette.edu/offices/registrar/pdf/noteaboutwaitlists.pdf>

## Variable Credit

Courses which have variable credit values (e.g. Music Lessons) default to the minimum credit value. If that's not the credit for which you intend to enroll, please adjust the credit value:

Section Details

MUSL-170-01 Applied Lessons I  
Fall 2019

Instructors TBD

Meeting Information TBD

Dates 8/26/2019 - 12/14/2019

Seats Available 20 of 20 Total

Credits   
0.25 (credits)  
0.5 (selected)

Grading Graded

Requisites **Complete one semester of MUSL 170 - Must be completed prior to taking this course.**

Course Description First year development starting with the student for credit.

Additional Course Fees Fees listed here are in addition to tuition and fees charged at registration.  
**Music Lessons:** \$1,060.00 per credit

Close [Add Section](#)

## Register or Drop

Plan your Degree and Schedule

Search for courses...

Schedule | Timeline | Advising

< > Fall 2018 - +

Remove Planned Courses [Register Now](#)

Filter Sections > Save to iCal Print Planned: 2 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

Sun Mon Tue Wed Thu Fri Sat

Plan your Degree and Schedule your courses

Search for courses... 

Schedule Timeline Advis

Note that this student now has 1 credit planned and 1 enrolled

< > Fall 2018 +

Register Now

Filter Sections Save to iCal Print Planned: 1 Credits Enrolled: 1 Credits Waitlisted: 0 Credits

**ARTS-110-01:**  
Introduction to Sculpture

✓ Registered, but not started

Credits: 1  
Grading: Graded  
Instructor: Opie, A  
8/27/2018 to 12/15/2018

> Meeting Information

Drop

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9am							
10am		✓ ARTS-110-01		✓ ARTS-110-01		✓ ARTS-110-01	
11am							
12pm							
1pm							
2pm							
3pm							
4pm							

The course in which the student is enrolled, is also listed as Registered

You may also drop a course if needed

## View Grades for Completed Sections and Planned/Registered Sections for Future Semesters

The screenshot shows a student portal interface with a navigation bar at the top containing 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers'. Below the navigation bar are buttons for 'Remove Planned Courses' and 'Add a Term'. The main content area is divided into three columns representing different semesters: 'Fall 2017', 'Spring 2018', and 'Fall 2018'. Each column lists courses with their titles, credit values, and completion status (e.g., 'A-', 'A', 'B', or checkmarks). A callout box labeled 'Click Timeline' points to the 'Timeline' tab. Another callout labeled 'Use left arrow to scroll left' points to a left-pointing arrow on the left side of the course list. A callout labeled 'Completion status' points to a progress bar above the 'Spring 2018' column. A callout labeled 'View grades for past semesters' points to a course entry in the 'Fall 2017' column. A callout labeled 'Use right arrow to scroll right' points to a right-pointing arrow on the right side of the course list. A yellow warning box is visible in the 'Fall 2018' column with the text: 'Complete SPAN 231 - Must be completed prior to taking this course.'

## Apply For Graduation

The screenshot shows a graduation application page. At the top, there is a link labeled 'Graduation Overview' with a callout box that says 'Click Graduation Overview'. Below this link is a description: 'Here you can view and submit a graduation application.' Below the description is a table with columns for 'Program of Study', 'Major', and 'Application Status'. The table contains one row: 'BA in Biology', 'Biology', and 'Apply'. A callout box points to the 'Apply' link in the 'Application Status' column, with the text: 'Click Apply on the program from which you are applying to graduate.'

Fill out your application and click Submit

Submit