

Poster Distribution Route (Updated Spring 2021)

Building	Office (if applicable)	Submitting Contact/Instructions; (# of Posters)
Putnam University Center		
	<i>Bistro (1st floor)</i>	Manager on site (unlimited based on window space)
	<i>OSA (2nd floor)</i>	Office Assistant (2)
	<i>Chaplains (2nd floor)</i>	Office assistant or chaplain (1; either on board or glass)
Mark O. Hatfield Library		Library desk (1; board in Fishbowl)
Rogers Music Center		Rogers Music Center Front Office (3: includes FAE and FAW)
Pelton Theatre		Stephen Alexander (Pelton 139: Glass Desk Outside Office) (1)
Matthews		
	<i>Housing</i>	Patty Shoemaker; Housing (36; 1 per RA, inquire for more info)
Montag Center		Approval not needed ; post with blue tape (1)
Bishop Wellness Center		Approval not needed, Only Post if Space; Post with Pins (1; board outside Bishop)
Ford Hall		
	<i>Admin. Assistant</i>	Sandra Dubuque (Ford 317) (3: 1 per floor)
Smullin/Walton		
	<i>Admin. Assistant</i>	Andrew Toney (Smullin 108) (1: 1st Floor)
	<i>Economics</i>	Pam Smith (Smullin 312) (1: 3rd Floor)
Eaton		Reyna Meyers (Eaton 107) (4)
Collins Science Center		Mary Martin (Collins 202: Slip Under Door) (1)
Olin Science Center		Mary Martin (Olin 202: Slip Under Door) (2)
Art Building		Ahna Piatt (Art 200: Leave on desk and Email Piatt) (1)
Goudy Commons		Approval not needed; post with pins (1; board next dish drop-off)
Student Center for Equity & Empowerment		Gordy Toyama: Leave in Black mailbox to the right of the door (inside) (1)
Sparks Center		Office Staff (1)
Tokyo International University of America		Closed