

Leadership Eligibility

Eligibility Standards for Undergraduate Student Leadership Positions

Willamette University has a rich tradition of student leadership and engagement on our campuses and in the broader community. Student engagement and leadership experiences complement the academic experience by providing opportunities for learning, relationship building, and putting knowledge into action. Students who desire to hold leadership roles on campus must demonstrate a commitment to the academic mission, their own academic success, expectations and act in accordance with shared community values and principles aimed at creating vibrant living-learning communities.

A student leader is broadly defined to include any person who serves in an executive role or manager/leader of others in a student club, organization, or program, regardless of if or how they are compensated for this role.

The following criteria must be met at the time of application or election to any Willamette University recognized student program, club, or organization and must be upheld throughout a student leader's entire term of office:

- Must be fully matriculated as a registered undergraduate student at Willamette University and not enrolled in the final or graduate coursework years of their 3-2 or 3-3 graduate programs.
- Have a minimum of a 2.50 cumulative grade point average when applying for positions and for the duration of the appointment.
- Be in good academic and disciplinary standing. Students on academic probation, conduct probation or higher level of disciplinary sanctions cannot apply for positions or be eligible for an election until the probation period has ended. Students who are put on probation while in a leadership role will be required to step down from their position.
- Uphold Willamette University policies and procedures, including, but not limited to, the [Student Code of Conduct](#) and [University policies](#).
- Fulfill any student group leader training requirements relevant for their organization. This may include retreats, workshops, conferences, or equivalent, and any applicable training programs as determined by the organization leaders, advisors, or supervisors.

Review Process

The academic standing and disciplinary status of each prospective student leader shall be reviewed by the [Student Engagement & Leadership Office](#) (SEAL) and/or Dean of Students prior to the selection/election of new student leaders. The academic standing and disciplinary status of each student group and organization executive board member will be reviewed at the conclusion of each academic semester and/or student group recognition period. Additional checks may be conducted as needed.

Students who do not meet the minimum standards outlined in this policy are not eligible to assume or continue to serve in any leadership position. The group president and advisor or supervisor will be informed if any candidate does not meet the eligibility requirements. Student groups will be advised they may begin the process to elect/select a replacement in accordance with their organization's constitution or bylaws.

Opportunity for Reconsideration

Exceptions will not be granted for academic criteria, but if a student believes there is an error, they must submit a written letter of reconsideration to the Director of Student Engagement & Leadership outlining the believed error within three (3) business days of the violation notice.

Students found responsible through the campus student conduct process of theft or misuse of organizational funds or University property will not be permitted to hold leadership positions within any recognized student organization, club, or program for the remainder of time they are enrolled at the University. This decision may **not** be appealed.

Student organizations or their governing bodies or University departments may set eligibility standards that exceed these minimum standards, as long as such eligibility standards comply with the University's nondiscrimination policy and have approval of the Office of Student Engagement and Leadership.

As of January 2023